

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET, P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

ADMINISTRATION COMMITTEE

Tom Sieber, Chair; James Kneiszel, Vice Chair
Richard Schadewald, John Vander Leest, Keith Deneys

ADMINISTRATION COMMITTEE

THURSDAY MAY 2, 2019

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of April 3, 2019 & April 17, 2019 (special).

1. Review minutes of:

- a. Housing Authority (February 18, 2019).

Comments from the Public

Communications – None.

Veterans' Services

2. Resolution re: Table of Organization Change Veterans' Services Department Add/Delete Positions and Adjust and Fully Fund Salary.

County Clerk

3. Budget Adjustment Request (19-036): Reallocation between two or more departments, regardless of amount.

Child Support

4. Budget Status Financial Report for February 2019 – Unaudited.
5. Departmental Openings Summary – April 2019.
6. Director Summary for April 2019.

Technology Services

7. Budget Status Financial Report for February 2019 - Unaudited.
8. Hall of Fame Box Move. *Held until next meeting.*
9. Director's Report.

Treasurer

10. Per Brown County Ordinance 3.06 (5)(c), Discussion and possible action on the sale back to Former Owner of the following tax deed parcels from the Judgment of Circuit Court Case # 18CV1314:

<u>Parcel</u>	<u>Address</u>
AL-1094-3	347 Greene Ave
B-367-8	2476 Valley Heights Drive

HM-123	Finger Road
HM-124	425 S. Vandenberg Road
M-253-2	4550 Lark Road
M-332-2	3531 Park Road
M-760	3723 Wayside Road
R-235-1	Big Valley Road
R-319-1	Lasee Road
W-116	2569 Apple Creek Road
W-116-2	Apple Creek Road
1-936-B	1321 S. Broadway
1-950	827 Ninth Street
17-880	445 S. Baird St.
18-58	1117 Shea Ave.
20-400	Vanderbraak St.
20-413-7	1267 Weise St.
21-455-2	2221 Manitowoc Road
21-1614	1332 Klaus St.
3-40	852 Shawano Ave.

11. Per Brown County Ordinance 3.06 (5)(c), Discussion and possible action on the sale back to Former Owner of the following tax deed parcel from the 30 DAY EXTENSION ORDER of Circuit Court Case # 18CV1314:

<u>Parcel</u>	<u>Address</u>
3-1063-2	227 S Buchanan St.

12. Discussion and possible action on the sale to adjoining property Owner of the following tax deed parcels from the Judgment of Circuit Court Case # 16CV1378:

<u>Parcel</u>	<u>Address</u>
5-598-B	Dousman St.

13. Review of Treasurers Dept. Final Budget Performance Report for 2018.
 14. Budget Status Financial Report for Jan. - March 2019 – Unaudited.
 15. Treasurer's Report.

Administration

16. Budget Status Financial Report for February 2019 – Unaudited.
 17. 2018 Balanced Budget Adjustment.
 18. Budget Adjustment Log.
 19. Director's Report.

Human Resources

20. Director's Report.

Other

21. Audit of bills.
 22. Such other matters as authorized by law.
 16. Adjourn.

Tom Sieber, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
ADMINISTRATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Administration Committee** was held on Wednesday, April 3, 2019 in Room 200, Northern Building, 305 E. Walnut Street, Green Bay, WI

Present: Chair Sieber, Supervisor Schadewald, Supervisor Kneiszel, Supervisor Deneys, Supervisor Vander Leest
Also Present: Corporation Counsel Dave Hemery, Director of Administration Chad Weininger, Technology Services Director August Neverman, Child Support Administrator Maria Lasecki, Clerk of Courts John Vander Leest, and other interested parties.

I. Call to Order.

This meeting was called to order by Chair Tom Sieber at 5:30 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Schadewald, seconded by Supervisor Vander Leest to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of March 6, 2019.

Motion made by Supervisor Kneiszel, seconded by Supervisor Deneys to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

1. Review minutes of: None.

Comments from the Public – None.

Communications – None.

Child Support

2. Departmental Openings Summary - March 2019.

Child Support Director Maria Lasecki informed they had an opening which had been filled, an internal promotion, which created another vacancy which they found a candidate and will fill on April 22.

Motion made by Supervisor Schadewald, seconded by Supervisor Kneiszel to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Director Summary for March 2019.

Referring to her report, Lasecki informed they had really great results out of the CSPED study. The services they delivered truly changed the way people perceived the child support program. 54% of parents who did not receive CSPED services were dissatisfied; 68% of the noncustodial parents who received CSPED services said they were satisfied, a 46% improvement. They had relationships with individuals where there was no animosity and they could have productive and constructive dialog, get somewhere and make a difference.

Motion made by Supervisor Schadewald, seconded by Supervisor Vander Leest to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Administration

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4. Ordinance to Amend Section 3.20 of Chapter 3 of the Brown County Code of Ordinances (Outlay Capitalization Procedure).

Director of Administration Chad Weininger informed this was more of an accounting item and not budgetary. Anything under \$25,000, they were going to expense in that year and anything over \$25,000, they will continue their normal process unless it was required through state or federal grant requirements. It will allow for freed up time for the recording when it came to figure depreciation. Their outside auditor, Schenk was fine with it along with their past Finance Director who said it would make a lot of sense. He asked that they amend the effective date to 2020.

Motion made by Supervisor Schadewald, seconded by Supervisor Kneisel to amend Section 2 to read date effect January 2020. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Schadewald, seconded by Supervisor Kneisel to approve as amended. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Ordinance to Amend Section 3.11 of Chapter 3 of the Brown County Code of Ordinances (Out of County Travel Expense Reimbursements).

Corporation Counsel David Hemery informed he made the changes from the first time they went through and put them into one ordinance. He briefly went over those changes with the committee.

Schadewald suggested changing 5 days to 30 as he felt it was more reasonable. Deneys agreed but questioned the word "written" and would like to allow the Chairman of the Board some discretion, if necessary. Schadewald stated the written reason didn't have to come from the supervisor. Hemery suggested stating supervisor or designee. Weininger suggested they removed the days completely so they had the flexibility.

Motion made by Supervisor Schadewald, seconded by Supervisor Vander Leest to change 5 to 30 and strike "business."

Motion made by Supervisor Deneys, seconded by Supervisor Schadewald to add "or designee" after "the Supervisor... shall provide a written reason for non-attendance."

Weininger felt they could end the sentence after County Board Chairperson, giving the Chairperson the ability to use their sole discretion.

Motion made by Supervisor Deneys, seconded by Supervisor Schadewald to amend the ordinance, placing a period after "Chairperson" and strike "within 5 business days of the start of the event" as well as "is provided within 5 business days" after for non-attendance. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Deneys, seconded by Kneisel to refer as amended to the Executive Committee. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Budget Adjustment Log.

Responding to Sieber, Weininger further expounded on Budget Adjustment 19-029. It was suring up the funds that were allocated for them because not all the projects were done. Weininger stated he would give them a copy of the budget adjustment with the full explanation.

Motion made by Supervisor Schadewald, seconded by Supervisor Kneisel to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Director's Report.

Weininger briefly spoke to his report. He informed the sally port lawsuit was not provided in the report, it will be reported next time.

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Weininger informed that they will need to approve an authorization resolution, authorizing Administration i.e. the Executive to work out the lease agreement with Ashwaubenon, at a special meeting prior to the County Board meeting. That lease agreement made the payment to the CDA through the room tax dollars that came in and the CDA will go out and bond revenue bonds because the county was guaranteeing the revenue from the room tax to make the payments. The lease agreement was going to, close to, mirror the lease agreement that they had with the Resch. He'll have Baird available to explain it further. Hemery informed they just received the draft resolution this afternoon.

Weininger informed they were able to secure a parking lot lease agreement with Bank Mutual for \$0, but they had to pay for snow plowing and some maintenance. To stay budget neutral, they will be renting spots to employees, however this location had fewer spots. Originally they secured the Associated Bank parking lot, unfortunately the mayor executed his right of first refusal, so in the meantime they looked at other alternatives. The goal was to move the Sophie Beaumont vehicles to free up space for people who used county services. The Library staff know they can park in the Associated Bank parking lot until the city takes over April 26-27th but they still had the ability to get the spots from the City of Green Bay. In their agreement, they could actually get reimbursed for money they put into it. Schadewald suggested revisiting this with the new mayor. Weininger suggested going into closed session next month to talk about how they were proceeding and noted there may be another parking lot available to secure. Their goal was to get a large piece of land to discount employee parking.

Motion made by Supervisor Schadewald, seconded by Supervisor Deneys to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Human Resources

8. Update re: Clerk of Courts Class and Comp issues – standing item.

Weininger informed he will always have something in his Director's Report in regard to Class and Comp and would like to address it at that time.

Clerk of Courts John Vander Leest informed they were still working through the process, his plan was to meet with HR next week to go over job descriptions and what they were finding and share information from other counties that they gathered.

Motion made by Supervisor Schadewald, seconded by Supervisor Kneiszel to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

9. Director's Report.

Weininger informed they asked the Clerk of Courts employees to review their job descriptions and make any changes, share that information with their supervisor team and forward it to HR. HR was currently reviewing and pulling other counties, other than the ones they used as comparable. They spoke with the Judges, they made some recommendations on comparable counties and looked at other things they may not have considered. After they get those pieces they will sit down with Clerk of Courts management team and share with Judges, they were looking at getting their JAs relooked at.

Weininger informed of the sexual harassment training for employees. He stated it would be nice if the County Board participated, for an educational standpoint. He noted Administration didn't have oversight authority over the Board. Schadewald questioned if it was because of the state law, the elected officials and constitutional officers could not be made to do anything. It could be a topic the County Board should talk about as the county may have to represent them. Hemery agreed, depending on the facts and circumstances. Sieber felt it may be a communication to the Executive Committee. Weininger informed they did new member orientation for supervisors.

Weininger stated every Monday at 1pm, he had a staff meeting with HR Generalists and they went over countywide issues and other things, he invited any interested supervisors to sit in on it.

Weininger briefly spoke to the Benefits portion of his report. Schadewald was trying to think of some way to give people not just a savings but an actual reward for doing good things. His point was that although they try all these things, he didn't know if they were seeing as much savings as they thought because he wasn't sure people were motivated to see it. Weininger stated FastCare had gone up quite a bit and they did have a dramatic decrease in

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claims in 2018, which was great but he couldn't exactly say why. Schadewald suggested sending out reminders of the benefits of using FastCare and Teledoc. Weininger informed it was one of their goals, introducing new ways of saving money or help explain things a bit more.

Weininger informed that when they started using Associated Bank Advisors, they provided legal assistance and it had been a tremendous help to the county. One of their larger issues was not so much the day to day functioning but having someone to go to other than Corporation Counsel. They had been using them and it had been working out fairly well. They were still trying to figure out what to do with the manager position as things seemed to be clicking and working very well now with this component piece.

Weininger referred to discussion at last month's meeting and informed there was a court order by the Chief Judge that stated the presiding Judge should act as the leader in budget matters in dealing with the County Board, County Executive and other agencies on judicial matters.

Motion made by Supervisor Vander Leest, seconded by Supervisor Kneiszel to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Technology Services

10. Hall of Fame Box Move.

Technology Services Director August Neverman informed that the boxes were moved out of the Hall of Fame last Friday and they were working on pricing for alternative solutions for where they will permanently go. Weininger further expounded on those potential solutions. Sieber informed he went through and printed off some buildings and stated there were several buildings well over 4,000 sq. ft. for under \$700,000. Weininger responded they needed to consider that they were at levy limits and didn't have the ability for additional operating costs for a standalone building, cameras, fire suppression, and other requirements. He noted that they were trying to work through some potential long term options identified and being researched.

Motion made by Supervisor Vander Leest, seconded by Supervisor Schadewald to hold until next meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Director's Report.

Neverman provided an updated BCCAN Plan map (attached) stating the committee asked for summary data; he broke it out the way they requested. Public Safety Communication Specialist Joe Massie was present. He informed his job was to keep the radio system for fire, EMS and police up and running. He was invited to speak about one section of the fire project. Massie stated, the Public Safety radio system had an 8-tower system which was connected by 9-microwave links and 1-fiber link. They presently had two issues with the radio system, one was an immediate problem related to heavy rain events as the rain falls at a radio frequency itself and one was a future problem. They had backup procedures in place but it took a while to get implemented. You never want the system to go down. The future problem was that the City of Green Bay was planning to decommission the Mount Mary Water Tower. Once that tower comes down they won't have the link to the radio system. The fiber which was proposed to go to Scrays Hill would eliminate the need for that water tower. He had several different options that BayCom had given him but they had to look at where they were going to put the microwave relay link that was going to connect the two tower sites and they had to look at the costs. #1 was what they really needed funded as soon as possible.

Neverman added that they identified all of the fiber runs and roughly prioritized them but would be in full support of being implemented in any order. These were all capital improvement requests that went into the budget cycle every year and if they got funding for them they did it, if not, they don't. Some was part of grant money through the feds for the 29 interchange and some was funded through the Green bay School District and Allouez and Ashwaubenon, etc. However, there was currently no set aside funds for any expansions right now unless they come up with it. Schadewald questioned if they ever approached medical facilities about co-funding. Neverman responded that they did but were looking at using it and help pay after it's built because they already had contracts in place. It was roughly a million dollars per tower. Deneys added, and won't last as long.

Neverman clarified that if they crossed the fiber they were not competing with anyone because they were providing the service themselves but if they did rural broadband they were definitely competing so they were two separate

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items. It gave them the option to do it if they funded it. A brief discussion ensued with regard to the pros and cons and authority related.

Schadewald stated they needed to keep track of this concern and they needed to start looking at decision making for 24 months from now.

Neverman stated in relation to Public Safety, he was working with the new Sheriff and Chief Deputy and Public Safety Communications Director Peltier some sort of change in the contracts in terms of support relating to CAD and 911. They were doing way more support for fire, police and rescue outside of the contract. They were starting the work to renegotiate those agreements and figure out how things will be funded.

Motion made by Supervisor Vander Leest, seconded by Supervisor Schadewald to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

12. Audit of bills.

Motion made by Supervisor Schadewald, seconded by Supervisor Vander Leest to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Such other matters as authorized by law.

14. Adjourn.

Motion made by Supervisor Vander Leest, seconded by Supervisor Deneys to adjourn at 7:27 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Administrative Coordinator

PROCEEDINGS OF THE BROWN COUNTY
ADMINISTRATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a special meeting of the Brown County Administration Committee was held on Wednesday, April 17, 2019 in Room 207, City Hall, 100 North Jefferson St, Green Bay, WI

Present: Chair Sieber, Vice Chair Kneiszel, Supervisor Vander Leest, Supervisor Deneys
Excused: Supervisor Schadewald
Also Present: Supervisor Evans, Supervisor Borchardt, Supervisor Van Dyck, Corp Counsel Dave Hemery, PMA Financial Advisor Bryan Della, Director of Administration Chad Weininger, Baird Managing Director John Mehan

I. Call to Order:

The meeting was called to order by Chair Sieber at 6:30 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Vander Leest, seconded by Supervisor Deneys to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public. None.

Administration

- 1. Resolution Authorizing and Approving the Contribution of Property to the Ashwaubenon CDA and Authorizing and Approving a New Lease with the Ashwaubenon CDA Regarding the Brown County Expo Center and Resch Center.**

Director of Administration Chad Weininger introduced John Mehan Managing Director of Baird and Financial Advisor Bryan Della to give more information regarding this topic. Mehan passed out a handout that is attached to these minutes regarding the lease revenue bonds involved in this project.

Mehan spoke to the finances of the project and noted that he worked on the 1999 Resch Center project as well. This project would be very much in line with what the Resch Center was. What they are suggesting is the issuance of quiet enjoyment lease revenue bonds which are issued by the CDA. What happens is, they build the project and lease it to the County and through that pass through they are able to have a longer structure of the debt. The structure being looked at right now is 35 years which takes this to 2054. The Resch Center, in comparison, was 30 years. Due to revisions that will be made to the management agreement during that time period, bond council will be able to opine that this debt will be exempt from both Federal debt and State of Wisconsin taxes as well. The debt itself will be supported by room taxes, which will first be used to take care of the 1999 issues, specifically between the Resch and Convention Center. The revenues have come in and made debt service on those two issues. In 2013, when the Convention Center was expanded, the excess room taxes were to support those payments. Now, the excess of the excess will support the Expo Center. An independent firm out of Chicago that have worked on the 1999 project have updated their study to take a look at the room tax flow. Ultimately, this is a lease structure between the CVA and the County. The CVA has no liability as they are a conduit issuer, which simply get the County to the marketplace and therefore take no responsibility for the repayment of the debt. The quiet enjoyment lease is the flow of these funds, so the rating for these bonds will be based on the rating of the County. The County has a AAA rating for the general obligation debt they issue, but as this is a lease revenue bond it is not at the same structuring level and will therefore be knocked down by the rating

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agencies. They are basing their rating on the credit worthiness of the County which will still be a strong rating. The concept is that the room tax support the debt service. They started working on this in January 2017 so this has been a process. Assuming approval of the County Board they should be going into the marketplace and providing funds by the middle of June. In the structure there will be a debt service reserve fund included and there is an existing room tax stabilization fund which will remain at \$5 million and at first draw would be used for any unforeseen 1999 issues. In the future, because of the flow of the funds, this could grow into a \$7 million reserve fund. Altogether, it will be approximately \$90 million but there is still a lot of work to be done.

County Financial Advisor Brian Della added that there are additional nuances here with the new facility.

Supervisor Vander Leest wondered what the actual debt payment per month would be.

Della stated that this is interesting because it is increasing over time and the payment on the new debt is limited in terms of the first 10 or so years because of the existing 1999 debt. It would be about \$2.5 million to start and then by the end it would be around \$13 million at about 35 years. This is growing at a little over 3% for a period of time and depending on what the room tax study indicates it could drop down to 2.5%.

Mehan had stated that they anticipated the structure to have interest bonds for the first 20 years or so where every 6 months the bond holder gets an interest payment. These will match the existing 1999 bond structures. At the back end of the structure after the first 20 years there will be capital appreciation bonds where you pay a lower dollar amount and get a fuller dollar amount of maturity.

Della noted that these are attractive because they are double tax exempt which is always quite favorable.

Supervisor Evans asked why the County can't bond.

Mehan replied that the amortization the County can have is a 20 year issue and this is the most they can do. This is a lease revenue bond where there will be a longer amortization and take advantage of the cash flow as they are working around existing debt that pays off in 2029 from the Resch and the Convention Center projects respectively.

Della added that it is in the County's interest to not directly issue this debt because a lot of things that debt servicers look at is how much debt and debt service that is there already so incurring more debt would be inadvisable.

Evans disagreed and thought that his was a political statement.

Corp Counsel Dave Hemery highlighted that the sales tax ordinance may prohibit bonding.

Supervisor Evans said that this would be an issue brought up at the Board meeting and wanted to say that he supports it overall. The problem that he has is that the County is giving Ashwaubenon the building, the land but the County ends up being on the hook to pay for it and to do all the maintenance even though it doesn't own it and this is bad business. It's like letting someone live in a brand new house and paying for everything but then in 35 years they will give it back. This is a bad deal in his eyes.

Della stated that this structure is the only way that they can have room taxes pay for the new Expo Center over a 20 year time period.

Chair Sieber wondered if this would move to top priority to be paid off in terms of room tax or where would it stand in terms of the other projects underneath that tax already.

Mehan stated this would be above other things. When the 2 1999 issues go away in 2019, priority changes for this to go up to the top of the list.

Sieber wondered that if other projects come in after this one that want to use the room tax dollars they would take a lower priority than this one. He asked if there was an entity that sets that order.

Mehan said that with the cooperation agreement that this would be the top priority.

Director of Administration Chad Weininger said that these terms cannot really be changed because when the bonds were issued there was an understanding that this was the flow. The issuance is based on these assumptions. After 2029 there are access funds that will be available for the municipalities.

Supervisor Van Dyck added that a lot of the surplus gets chewed up by the new bond issue. The Expo Hall bond would be at one level now and then ramps up to take a portion of the financing that was being used for other things it then gets allocated to the Expo Hall. The majority of the money for the project is already accounted for.

Della stated that they did build in some extra, just not enough to do a new building.

Motion made by Supervisor Vander Leest, seconded by Supervisor Kneiszel to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

2. Such other matters as authorized by law. None.
3. Adjourn.

Motion made by Supervisor Deneys, seconded by Supervisor Kneiszel to adjourn at 6:47 pm. Vote taken. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Cayden Lasecki
Administrative Assistant

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MINUTES
BROWN COUNTY HOUSING AUTHORITY
Monday, February 18, 2019, 3:30 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

ROLL CALL:

Tom Deidrick-Vice Chair	<u>X</u>	Ann Hartman	<u>Exc</u>
John Fenner	<u>X</u>	Sup. Andy Nicholson	<u>X</u>
Corday Goddard-Chair	<u>X</u>		

OTHERS PRESENT: Adam Kofoed, Stephanie Schmutzer, Patrick Liefker, Kathy Meyer, Zach Chartrand, and Erik Hoyer.

APPROVAL OF MINUTES:

1. Approval of the minutes from the January 21, 2019 meeting of the Brown County Housing Authority.

Correction to the minutes to remove Sup from members being present at the January 21, 2019 meeting.

A motion was made by T. Deidrick, seconded by J. Fenner to approve the minutes from the January 21, 2019 meeting of the Brown County Housing Authority with the correction to the members present. Motion carried.

COMMUNICATIONS:

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
There were 115 preliminary applications for January.
 - B. Unit Count
The unit count for January was 2,819.
 - C. Housing Assistance Payments Expenses
The January HAP expense totaled \$1,311,493.
 - D. Housing Quality Standard Inspection Compliance
There were a total of 317 inspections conducted for December. Out of the 317 inspections; 172 passed initial inspection, 58 passed re-inspection; 63 failed; and 24 were a no show.
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
P. Liefker stated he did not have January's numbers. He will have those numbers next month.
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
In January there were 79 active FSS clients, 55 clients in level one; 13 clients in level two; 1 client in level three and 8 clients in level four. There were 7 new contracts signed, 1 graduate, 35 active escrow accounts and 47 active homeowners.
 - G. VASH Reports (new VASH and active VASH)
For January there were no new VASH clients, for a total of 33 active VASH clients.

- H. Langan Investigations Criminal Background Screening and Fraud Investigations
For January, there 31 total investigations, 1 new investigation, 26 active cases and 4 cases closed. There were 128 new applications processed, 126 were approved and 2 were denied. The breakdown for fraud investigations by Municipality is as follows: Green Bay, DePere and Oneida. Applications by Municipality is as follows: Green Bay and DePere.

A motion was made by A. Nicholson seconded by J. Fenner to receive and place on file.
Motion carried.

OLD BUSINESS:

3. Update on ICS Letter to HUD regarding the portability waiver.

P. Liefker stated this was a request made during budget time. P. Liefker noted that this had been done previously and it was agreed that it would be done again. This involves submitting a new waiver limiting portability and/or if we could require a minimum length of time that they would have to be a Brown County resident. P. Liefker stated that this is still in progress; as they did not want to submit anything to HUD during the government shutdown. It is anticipated that the waiver we will be submitted within the next thirty days.

4. Update on HUD waiver for Chuck Lamine's appointment as the Executive Director of the BCHA.

A. Kofoed explained that the government shutdown delayed the process of C. Lamine's waiver. A. Kofoed spoke to the field representative at HUD and the waiver is in the queue. He noted that waivers used to be processed in the field office; however the process has changed and the waivers are now processed through HUD. A. Kofoed talked about the options if C. Lamine's waiver is not approved. Three potential options for an executive director include: 1) Director of Administration; 2) Principal Planner/Transportation in PALS; or 3) Keep Adam as permanent Executive Director.

J. Fenner asked if there was a requirement to have both? A. Kofoed stated no, it was not a requirement with HUD, that HUD actually prefers to have just an Executive Director, not both an Executive Director and a Housing Administrator.

A motion was made by A. Nicholson, seconded by T. Deidrick to hold this topic until next meeting. Motion carried.

5. Update on the government shutdown and writing letters to elected officials.

A. Kofoed provided an update from last month's meeting. It appears that the government is open. He stated that we will receive payments for March and April. He noted that it was standard procedure for HUD to provide two months of payments, and then reevaluate.

A. Kofoed stated that in regards of BCHA board members writing letters to elected officials, HUD does have anti-lobbying rules. He stated that you may contact elected officials as individuals but contacting elected officials on behalf of the board is not allowed.

A motion was made by A. Nicholson, seconded by J. Fenner to receive and place on file.
Motion carried.

NEW BUSINESS:

6. Review and approval of Resolution No. 2019-01 certifying the Brown County Housing Authority Annual SEMAP submission for fiscal year ending December 31, 2018.

P. Leifker stated every year by March 1st we have to complete the SEMAP certification to HUD. HUD then reviews it and determines if the PHA is a Troubled PHA, Standard PHA or a High Performing PHA. BCHA / ICS has been identified as a High Performing PHA for the last five consecutive years. P. Leifker stated that based on the projections that are provided, we anticipate as being identified as a High Performing PHA again with the 2018 certification.

A motion was made by A. Nicholson, seconded by T. Deidrick to approve Resolution No. 2019-01 certifying the Brown County Housing Authority Annual SEMAP submission for fiscal year ending December 31, 2018. Motion carried.

7. Consideration and review of the BCHA Contingency Plan in case of funding lapse or government shutdown.

A Kofoed reviewed the BCHA Contingency Plan should another government shutdown occur or if there is a lapse in funding.

A motion was made by A. Nicholson, seconded by T. Deidrick to receive and place on file. Motion carried.

BILLS AND FINANCIAL REPORT:

8. Consideration with possible action on acceptance of BCHA bills.

A. Kofoed presented the BCHA bills. He stated most of it is for wages for both Brown County and the City of Green Bay. A. Kofoed reviewed the expenses for him to attend a training conference in Seattle the week of March 4th, 2019.

A motion was made by A. Nicholson, seconded by T. Deidrick to approve the BCHA bills. Motion carried.

9. Consideration with possible action on acceptance of BCHA financial report.

Adam K. presented the BCHA financial report.

A motion was made by A. Nicholson, seconded by T. Deidrick to accept the BCHA financial report. Motion carried.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

10. Executive Director's Report.
 - a. Wisconsin Housing Authority State Statute 66.

A. Kofoed summarized the memorandum regarding Housing Authority State Statute Chapter 66.1201.

A motion was made by A. Nicholson, seconded by J. Fenner to receive and place on file. Motion carried.

11. Brown County Planning and Land Services Director's Report.

A. Kofoed introduced Brown County accountant, David Diedrick, administrative coordinator, Kathy Meyer and recognized Patrick Liefker from ICS in securing another year of funding for the family self-sufficiency program.

A motion was made by A. Nicholson, seconded by J. Fenner to receive and place on file. Motion carried.

12. Date of next meeting: March 18, 2019.

A motion was made by A. Nicholson, seconded by J. Fenner to adjourn. Motion carried.

May 15, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE
VETERANS' SERVICES DEPARTMENT
ADD/DELETE POSITIONS AND ADJUST AND FULLY FUND SALARY

WHEREAS, the Veterans' Services Department ("Department") table of organization currently includes one (0.60) FTE and one (0.40) FTE Clerk/Typist I position, which were proposed and approved on 03-26-2018; and

WHEREAS, the Department completed a thorough evaluation of the structure of the Department and its operational needs, and has determined that combining the two part-time positions into one full-time position will provide more consistent service to veterans, and will be beneficial regarding training certification; and

WHEREAS, the Department desires to delete one (0.60) FTE and one (0.40) FTE Clerk/Typist I position from, and to add one (1.00) FTE Veterans Benefits Clerk position to, the Veterans' Services Department table of organization; and

WHEREAS, previously, in order to attract and retain a qualified Veterans' Service Officer, the top candidate for the position was offered a salary in excess of the budgetary amount for the position, and it is now necessary to adjust that salary amount in the Table of Organization to reflect the current salary, and to fund the excess salary amount accordingly in 2019.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the deletion of one (0.60) FTE and one (0.40) FTE Clerk/Typist I position from, and the addition of one (1.00) FTE Veterans' Benefits Clerk position to, the Veterans' Services Department table of organization is hereby approved, as specified above, and in the 'Budget Impact' section of this Resolution below; and

BE IT FURTHER RESOLVED that the Brown County Board of Supervisors hereby approves of changing the Table of Organization in the Veterans' Services Department to reflect the current salary of the Veterans' Services Officer position; and

BE IT FINALLY RESOLVED that the Brown County Board of Supervisors hereby approves the use of monies in the General Fund to fund: 1) the 2019 deficit created by deleting one (0.60) FTE and one (0.40) FTE Clerk/Typist I position from, and adding one (1.00) FTE Veterans' Benefits Clerk position to, the Veterans' Services Department table of organization; and 2) the 2019 salary deficit regarding the Veterans' Services Officer position, as specified above, and in the 'Budget Impact' section of this Resolution below.

Budget Impact: Veteran's Office

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist I \$16.68/hr Position # 101.010.084 Hours: 1,174.50	0.60	Deletion	(\$19,591)	(\$4,391)	(\$23,982)
Clerk/Typist I \$15.34/hr Position # 101.010.084 Hours: 783	0.40	Deletion	(\$12,011)	(\$921)	(\$12,932)
Veterans Benefits Clerk \$17.80/hr Position # 101.010.084 Hours: 1957.5	1.0	Addition	\$34,844	\$19,205	\$54,049
Veterans Services Officer Difference between Budgeted and Actual					\$15,094
Annualized Budget Impact (net impact of position changes)					(\$32,229)

Partial Budget Impact (5/1/19-12/31/19)	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist I \$16.68/hr Position # 101.010.084 Hours: 787.5	0.60	Deletion	(\$13,136)	(\$2,955)	(\$16,091)
Clerk/Typist I \$15.34/hr Position # 101.010.084 Hours: 525	0.40	Deletion	(\$8,054)	(\$620)	(\$8,674)
Veterans Benefits Clerk \$17.80/hr Position # 101.010.084 Hours: 1,312.5	1.0	Addition	\$23,363	\$12,911	\$36,274
Veterans Services Officer Difference between Budgeted and Actual					\$10,063
Partial Budget Impact (net impact of position changes)					(\$21,572)

Fiscal Note: This resolution requires an appropriation from the General Fund of \$21,572 in 2019 and creates a structural deficit of \$32,229 for the 2020 budget.

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE
HUMAN SERVICES COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-036R

Authored by Human Resources

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 4-1-2019
REQUEST TO: Human Services, Administration, Executive, and County Board
MEETING DATE: 4/24/19, 5/1/19, 5/6/19 and 5/15/19, respectively
REQUEST FROM: Joe Aulik
Veterans
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE VETERANS' SERVICES DEPARTMENT ADD/DELETE POSITIONS AND ADJUST AND FULLY FUND SALARY

ISSUE/BACKGROUND INFORMATION:

The Clerk/Typist I position was split into a .6 FTE and .4 FTE position last year. This was not a conducive decision that serves veterans, their dependents and their survivors to provide fast and efficient service. This split the knowledge base between two employees which does not enable both employees to acquire the massive amount of VA benefit knowledge that is required as they are essentially only in the office part-time. This requires double the training and VA certification, extra costs, and the loss of continuity in the office when performing internal training or providing services to veterans. A 1.0 FTE would be beneficial for services in the Veteran's Office. Also, the Veterans' Service Officer position salary needs to be adjusted in the Table of Organization (in order to attract a highly qualified candidate, the position was hired at a salary above the budgeted 2019 salary amount for the position).

ACTION REQUESTED:

Delete the 0.40 and 0.60 Clerk Typist I positions, add a 1.0 FTE Veterans Benefit Clerk, and adjust the salary of the Veterans' Service Officer position.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$21,572
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? General Fund
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

19-036

BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation
Dept Head
- ☐ 2 Reallocation due to a technical correction that could include
Director of Admin
• Reallocation to another account strictly for tracking or accounting purposes
• Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
Admin Comm
- ☐ 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.
Oversight Comm
2/3 County Board
- ☒ 6 Reallocation between two or more departments, regardless of amount
Oversight Comm
2/3 County Board
- ☐ 7 Any increase in expenses with an offsetting increase in revenue
Oversight Comm
2/3 County Board
- ☐ 8 Any allocation from a department's fund balance
Oversight Comm
2/3 County Board
- ☐ 9 Any allocation from the County's General Fund (requires separate Resolution)
Oversight Comm
Admin Committee
2/3 County Board
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Justification for Budget Change:

The County Clerk's Office would like to begin the process of moving from the filing of hard copy documents to storing them in electronic format. This initial investment of \$7,000 will provide savings in supplies and storage while improving usability of people searching records.

Contingency Fund Balance: \$300,000

Fiscal Impact*: \$0

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.019.001.5330	Books periodicals subscription	1,400.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.019.001.5306 100	Maintenance agreement Software	1,033.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.019.001.5395	Equipment - nonoutlay	4,567.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.019.001.9004	Intrafund Transfer In	7,000.00
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.090.5394	Contingency	7,000.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.090.9005	Intrafund Transfer Out	7,000.00

pwr
4-15

AUTHORIZATIONS

Charles L. Fano
Signature of Department Head

[Signature]
Signature of COA or Executive
Date: 4/16/19

Department County ClerkDate April 15 2019

Revised 12/2/18

3

Detail Breakout of Budget Adjustment:

100.019.001.5330	Books, periodicals, subscription	\$ 1,400.00
2 Staff Laserfiche Avante User Licenses @ \$700/license		<u>\$ 1,400.00</u>
		\$ 1,400.00
100.019.001.5306.100	Maintenance agreement Software	\$ 1,033.00
2 Staff Laserfiche Avante User License Annual Maintenance		\$ 280.00
Laserfiche ScanConnect Firmware Annual Maintenance		\$ 33.00
Cannon DC6010C Scanner Annual Maintenance		\$ 460.00
Cannon DR 160II Scanner Annual Maintenance		<u>\$ 260.00</u>
		\$ 1,033.00
100.019.001.5395	Equipment - nonoutlay	\$ 4,567.00
Laserfiche ScanConnect Firmware		\$ 165.00
Cannon DC6010C Scanner		\$ 2,900.00
Cannon DR-160II Scanner		\$ 1,150.00
Office furniture for Scanning Equipment		<u>\$ 352.00</u>
		\$ 4,567.00



CSA Budget Performance Report January 31, 2019 (unaudited)

Fiscal Year to Date 01/31/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 210 - Child Support										
REVENUE										
Department 017 - Child Support										
Division 001 - General										
4100	General property taxes	400,660.00	.00	400,660.00	33,388.33	.00	33,388.33	367,271.67	8	375,800.00
4302	State grant and aid revenue	1,783,403.00	.00	1,783,403.00	150,249.56	.00	150,249.56	1,633,153.44	8	1,615,027.38
4302.003	State grant and aid revenue Incentives	513,671.00	.00	513,671.00	.00	.00	.00	513,671.00	0	678,622.00
4302.004	State grant and aid revenue GPR	356,399.00	.00	356,399.00	.00	.00	.00	356,399.00	0	337,944.00
4302.007	State grant and aid revenue SPSK	138,000.00	.00	138,000.00	.00	.00	.00	138,000.00	0	204,050.61
4600.601	Charges and fees Genetic test	17,000.00	.00	17,000.00	934.99	.00	934.99	16,065.01	5	15,797.02
4600.602	Charges and fees Vital statistics	300.00	.00	300.00	11.20	.00	11.20	288.80	4	296.21
4600.603	Charges and fees Paper service	11,000.00	.00	11,000.00	592.92	.00	592.92	10,407.08	5	11,329.33
4600.604	Charges and fees Non IV-D service	4,500.00	.00	4,500.00	490.00	.00	490.00	4,010.00	11	4,305.00
4601.012	Sales Copy machine use	350.00	.00	350.00	8.50	.00	8.50	341.50	2	247.50
4900	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	48.00
9002.200	Transfer in HR	.00	.00	.00	.00	.00	.00	.00	+++	11,734.00
Division 001 - General Totals		\$3,225,283.00	\$0.00	\$3,225,283.00	\$185,675.50	\$0.00	\$185,675.50	\$3,039,607.50	6%	\$3,255,201.05
Department 017 - Child Support Totals		\$3,225,283.00	\$0.00	\$3,225,283.00	\$185,675.50	\$0.00	\$185,675.50	\$3,039,607.50	6%	\$3,255,201.05
REVENUE TOTALS										
Division 001 - General		\$3,225,283.00	\$0.00	\$3,225,283.00	\$185,675.50	\$0.00	\$185,675.50	\$3,039,607.50	6%	\$3,255,201.05
EXPENSE										
Department 017 - Child Support										
Division 001 - General										
5100	Regular earnings	1,735,711.00	.00	1,735,711.00	104,874.94	.00	104,874.94	1,630,836.06	6	1,494,224.99
5102.100	Paid leave earnings Vacation	.00	.00	.00	3,152.86	.00	3,152.86	(3,152.86)	+++	105,052.90
5102.200	Paid leave earnings Personal	.00	.00	.00	2,848.86	.00	2,848.86	(2,848.86)	+++	26,176.00
5102.300	Paid leave earnings Casual time used	.00	.00	.00	1,173.81	.00	1,173.81	(1,173.81)	+++	21,444.03
5102.500	Paid leave earnings Holiday	.00	.00	.00	6,491.76	.00	6,491.76	(6,491.76)	+++	52,092.32
5102.600	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	.00	.00	.00	.00	+++	1,765.92
5102.800	Paid leave earnings Disability	.00	.00	.00	345.92	.00	345.92	(345.92)	+++	4,370.80
5103.000	Premium Overtime	.00	.00	.00	13.94	.00	13.94	(13.94)	+++	948.02
5103.110	Premium Casual time payout	.00	.00	.00	.00	.00	.00	.00	+++	11,192.06
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	(1,022.40)	.00	(1,022.40)	1,022.40	+++	(3,694.32)
5110.100	Fringe benefits FICA	132,787.00	.00	132,787.00	8,522.89	.00	8,522.89	124,264.11	6	124,257.15
5110.110	Fringe benefits Unemployment compensation	1,827.00	.00	1,827.00	117.11	.00	117.11	1,709.89	6	2,005.65
5110.200	Fringe benefits Health Insurance	452,595.00	.00	452,595.00	33,185.72	.00	33,185.72	419,409.28	7	436,338.87
5110.210	Fringe benefits Dental Insurance	36,541.00	.00	36,541.00	2,638.86	.00	2,638.86	33,902.14	7	35,389.59
5110.220	Fringe benefits Life Insurance	775.00	.00	775.00	43.63	.00	43.63	731.37	6	1,009.43
5110.230	Fringe benefits LT disability Insurance	6,831.00	.00	6,831.00	535.19	.00	535.19	6,295.81	8	6,502.22
5110.235	Fringe benefits ST disability Insurance	9,651.00	.00	9,651.00	750.34	.00	750.34	8,900.66	8	9,116.31
5110.240	Fringe benefits Workers compensation Insurance	2,083.00	.00	2,083.00	173.58	.00	173.58	1,909.42	8	2,063.00
5110.300	Fringe benefits Retirement	116,297.00	.00	116,297.00	7,606.23	.00	7,606.23	108,690.77	7	113,937.79
5300	Supplies	5,226.00	.00	5,226.00	350.00	.00	350.00	4,876.00	7	212.66
5300.001	Supplies Office	16,000.00	.00	16,000.00	714.05	.00	714.05	15,285.95	4	17,214.51



Exclude Rollup Account

4



USA Budget Performance Report February 28, 2019 (unaudited)

Fiscal Year to Date 02/28/19

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 210 - Child Support										
REVENUE										
Department 017 - Child Support										
Division 001 - General										
4100	General property taxes	400,660.00	.00	400,660.00	33,388.33	.00	66,776.66	333,883.34	17	375,800.00
4302	State grant and aid revenue	1,783,403.00	.00	1,783,403.00	162,181.79	.00	312,431.35	1,470,971.65	18	1,615,027.38
4302.003	State grant and aid revenue Incentives	513,671.00	.00	513,671.00	.00	.00	.00	513,671.00	0	678,622.00
4302.004	State grant and aid revenue GPR	356,399.00	.00	356,399.00	.00	.00	.00	356,399.00	0	337,944.00
4302.007	State grant and aid revenue SPSK	138,000.00	.00	138,000.00	.00	.00	.00	138,000.00	0	204,050.61
4600.601	Charges and fees Genetic test	17,000.00	.00	17,000.00	780.03	.00	1,715.02	15,284.98	10	15,797.02
4600.602	Charges and fees Vital statistics	300.00	.00	300.00	11.00	.00	22.20	277.80	7	296.21
4600.603	Charges and fees Paper service	11,000.00	.00	11,000.00	812.19	.00	1,405.11	9,594.89	13	11,329.33
4600.604	Charges and fees Non IV-D service	4,500.00	.00	4,500.00	175.00	.00	665.00	3,835.00	15	4,305.00
4601.012	Sales Copy machine use	350.00	.00	350.00	18.50	.00	27.00	323.00	8	247.50
4900	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	48.00
9002.200	Transfer In HR	.00	.00	.00	.00	.00	.00	.00	+++	11,734.00
Division 001 - General Totals		\$3,225,283.00	\$0.00	\$3,225,283.00	\$197,366.84	\$0.00	\$383,042.34	\$2,842,240.66	12%	\$3,255,201.05
Department 017 - Child Support Totals		\$3,225,283.00	\$0.00	\$3,225,283.00	\$197,366.84	\$0.00	\$383,042.34	\$2,842,240.66	12%	\$3,255,201.05
REVENUE TOTALS		\$3,225,283.00	\$0.00	\$3,225,283.00	\$197,366.84	\$0.00	\$383,042.34	\$2,842,240.66	12%	\$3,255,201.05
EXPENSE										
Department 017 - Child Support										
Division 001 - General										
5100	Regular earnings	1,735,711.00	.00	1,735,711.00	105,403.28	.00	210,278.22	1,525,432.78	12	1,494,224.99
5102.100	Paid leave earnings Vacation	.00	.00	.00	5,454.43	.00	8,607.29	(8,607.29)	+++	105,052.90
5102.200	Paid leave earnings Personal	.00	.00	.00	8,312.89	.00	11,161.75	(11,161.75)	+++	26,176.00
5102.300	Paid leave earnings Casual time used	.00	.00	.00	3,069.60	.00	4,243.41	(4,243.41)	+++	21,444.03
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	6,491.76	(6,491.76)	+++	52,092.32
5102.600	Paid leave earnings Other (funeral, jury duty, etc)	.00	.00	.00	.00	.00	.00	.00	+++	1,765.92
5102.800	Paid leave earnings Disability	.00	.00	.00	.00	.00	345.92	(345.92)	+++	4,370.80
5103.000	Premium Overtime	.00	.00	.00	12.48	.00	26.42	(26.42)	+++	948.02
5103.110	Premium Casual time payout	.00	.00	.00	.00	.00	.00	.00	+++	11,192.06
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	(172.96)	.00	(1,195.36)	1,195.36	+++	(3,694.32)
5110.100	Fringe benefits FICA	132,787.00	.00	132,787.00	8,748.79	.00	17,271.68	115,515.32	13	124,257.15
5110.110	Fringe benefits Unemployment compensation	1,827.00	.00	1,827.00	120.20	.00	237.31	1,589.69	13	2,005.65
5110.200	Fringe benefits Health Insurance	452,595.00	.00	452,595.00	33,003.18	.00	66,188.90	386,406.10	15	436,338.87
5110.210	Fringe benefits Dental Insurance	36,541.00	.00	36,541.00	2,661.82	.00	5,300.68	31,240.32	15	35,389.59
5110.220	Fringe benefits Life Insurance	775.00	.00	775.00	65.11	.00	108.74	666.26	14	1,009.43
5110.230	Fringe benefits LT disability Insurance	6,831.00	.00	6,831.00	505.16	.00	1,040.35	5,790.65	15	6,502.22
5110.235	Fringe benefits ST disability Insurance	9,651.00	.00	9,651.00	708.26	.00	1,458.60	8,192.40	15	9,116.31
5110.240	Fringe benefits Workers compensation Insurance	2,083.00	.00	2,083.00	173.58	.00	347.16	1,735.84	17	2,063.00
5110.300	Fringe benefits Retirement	116,297.00	.00	116,297.00	8,007.59	.00	15,613.82	100,683.18	13	113,937.79
5300	Supplies	5,226.00	.00	5,226.00	39.26	.00	389.26	4,836.74	7	212.66
5300.001	Supplies Office	16,000.00	.00	16,000.00	3,396.15	.00	4,110.20	11,889.80	26	17,214.51

2

Departmental Openings Summary-April 2019

To: Administration Committee

From: Child Support Department

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Unfilled Reason
		fully staffed!		

Ex: Transfer, Wage, Working Conditions



Child Support Agency Director Summary

April 2019

Performance Measures Comparison

Federal Performance Measures March	Brown YTD 2019	Brown YTD 2018	YTD Improvement 2018 vs 2019	State Average	Brown vs. State
Court Order Rate	91.73%	91.52%	.21%	86.67%	5.06%
Paternity Establish Rate	99.95%	99.92%	.03%	95.46%	4.49%
Current Supp Collections	76.66%	76.91%	-.25%	75.09%	1.57%
Arrears Collection Rate	57.92%	59.33%	-1.04%	59.45%	-1.53%

February comparisons	Brown County 2019	Brown County 2018	Difference 2018 vs 2019	Statewide Total increase	Average Caseload
Caseload size	14,430	414,477	-47	-2,992	1,200

ELEVATE GRANT ACTIVITIES (Empowering Lives thru Education, Vocational Assessment, Training & Employment)

- 70% of ELEVATE participants were employed as of beginning of April.
- Enrollment continues by agency referral and court-order.
- Brown County continues to participate in Five County Demonstration Project (FCDP) workgroup meetings and program planning activities.
- Director participated on multiple FCDP informational conference calls where interested counties had the opportunity to hear from BCS as well as Kenosha and Brown about the challenges and best practices of delivering employment & parenting curriculum.
- Director participated in the first Domestic Violence workgroup convened by BCS to develop DV screening, assessment and referral processes for the Project.
- Director participated on first federal (OCSE) monthly call related to the FCDP.

ACCESS & VISITATION GRANT ACTIVITIES

- Terry Wolfram has announced his impending retirement; his last day with will be June 14th. Family Services Healthy Families Manager, Julie Ferral, will meet with management on April 30th to discuss the A&V program and plans for activities following Terry's departure. Terry has done a fantastic job providing parenting curriculum and services since the inception of SPSK! His onsite presence and advocacy to those we serve will be sorely missed.

OPERATIONS

Agency Updates

- Director and Supervisor Kowols meet with Rep. John Nygren at his listening session on April 8th to discuss the budgetary issues facing the child support program with the proposed elimination of birth cost recovery.
- Director and Supervisor Poupore attended the WCSEA Board of Director's meeting on April 10th in Elk Hart Lake.

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- Management team traveled to Elk Hart Lake to attend Director's Dialogue conference on April 11th & 12th
- Director participated in the AI offsite workshop at the Neville Public Museum on April 19th.
- Director testified in front of the Joint Finance Committee at the hearing held on UWGB's campus on April 24th.

Enforcement Updates

- Joe Aulik from Veterans Service Office attended a Specialist meeting as a guest speaker discuss services offered to Vets in our community and advise of referral process.
- Addressed policy changes to mitigate supervisor request calls as participants have been trying to circumvent the call-back process without speaking to their caseworker (the individual best able to assist).
- Dedicated time to go over "negotiating" best practices, as well as setting expectation for arrears conversation at the start of each pre-trial at court. Employees have experienced success with these techniques and indicated they felt more comfortable having these conversations as a result.
- As part of our arrears focus, we have been promoting more up-front intervention and discussion regarding enforcement instead of focusing on contempt as a main enforcement tool. This has decreased the number of cases scheduled for contempt, but will hopefully encourage more positive gains in remittance by offering solutions at every opportunity instead of "preparing the case for the worst: contempt".
- Vinelink access has been shut off for Brown County CS based on high search volume. Outreach has been made to the State for any assistance they can provide, however it appears we may no longer have access to this locate resource. Researching possibility of securing locate software used by the DA and Sheriff's office as another alternative.
- Management team attended Director's Dialogue in Elkhart Lake to hear about various issues and upcoming events in our specialty. Birth cost recovery legislation remains a main focus and concern for Wisconsin agencies as removal of this item will have notable negative budget impacts.
- We are in the process of switching from HOD mainframe to web-based Virtel for our KIDS system.

Support Services Area Updates

- Support staff eagerly participated in our 2nd "Dedicated Arrears Day" in various ways to identify cases, draft paperwork, have conversations with callers, update court orders and provide support to the case specialists.
- Met with ADL Monitoring Solutions to discuss process service and continue open lines of communication to meet our mutual goal of serving participants with notice of upcoming court dates. We offer participants the opportunity to avoid service by picking paperwork up at our agency, so the cases we have to send out for service are often "more difficult" to serve. We're excited to see how takeaways from our conversation, on both sides, will impact service moving forward.
- **Berenise Cortes** accepted our Child Support Clerk position and has begun transitioning from her role as our receptionist to her new role in our Support Information Center. We're excited to see her continue to grow within our department and serve our participants in this new capacity!
- **Analy Santos Perez** began as our receptionist on April 22nd. She previously worked as a legal assistant for a law firm, and her legal skills, paired with her customer service skills and ability to serve our Spanish-speaking visitors in Spanish, will serve her well as part of our team.
- **Na Lee Lee** (who joined our team in February) is attending New Financial Worker training in Madison April 22nd and 23rd to continue to build on her skillset.
- Communication with Clerk of Courts and CCAP to file modification paperwork when there is a request for waiver of fees, as recent efforts to file these electronically resulted in our attorney e-filing access crashing and needing to be reset by CCAP.
- Communication with Human Services Kinship Care and Financial units to clarify the financial aspects of and best serve subsidized guardianship clients.
- Created a new calendar system for scheduling in-office translation requests. With the new system, specialists can schedule for assistance from support staff translators and support staff can block off times when coverage for their primary duties may be limited.

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Unaudited Budget - Technology Services

Through 02/28/19
Prior Fiscal Year Activity Included
Summary Listing

Account Classification									
Fund 670 - BC Community Area Network									
REVENUE	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
Intergov Revenue	3,531,565.00	.00	3,531,565.00	10,430.00	.00	13,340.00	3,518,225.00	0	13,037.00
Public Charges	224,685.00	.00	224,685.00	155,589.84	.00	157,989.68	66,695.32	70	3,848.36
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$3,756,250.00	\$0.00	\$3,756,250.00	\$166,019.84	\$0.00	\$171,329.68	\$3,584,920.32	5%	\$16,885.36
EXPENSE									
Operating Expenses	232,652.00	.00	232,652.00	8,608.82	10,830.08	12,703.66	209,118.26	10	15,985.61
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$232,652.00	\$0.00	\$232,652.00	\$8,608.82	\$10,830.08	\$12,703.66	\$209,118.26	10%	\$15,985.61
Fund 670 - BC Community Area Network Totals									
REVENUE TOTALS	3,756,250.00	.00	3,756,250.00	166,019.84	.00	171,329.68	3,584,920.32	5%	16,885.36
EXPENSE TOTALS	232,652.00	.00	232,652.00	8,608.82	10,830.08	12,703.66	209,118.26	10%	15,985.61
Fund 670 - BC Community Area Network Totals	\$3,523,598.00	\$0.00	\$3,523,598.00	\$157,411.02	(\$10,830.08)	\$158,626.02	\$3,375,802.06		\$899.75
Fund 710 - Technology Services									
REVENUE	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
Intergov Revenue	242,258.00	.00	242,258.00	41,827.94	.00	67,081.17	175,176.83	28	66,084.09
Public Charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	5,116,425.00	.00	5,116,425.00	875,187.74	.00	1,407,403.46	3,709,021.54	28	1,383,804.20
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$5,358,683.00	\$0.00	\$5,358,683.00	\$917,015.68	\$0.00	\$1,474,484.63	\$3,884,198.37	28%	\$1,449,888.29
Personnel Costs	1,601,707.00	.00	1,601,707.00	130,124.88	.00	253,686.01	1,348,020.99	16	254,047.47
Operating Expenses	4,055,229.00	.00	4,055,229.00	810,673.06	189,540.06	1,612,876.25	2,252,812.69	44	1,475,145.68
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$5,656,936.00	\$0.00	\$5,656,936.00	\$940,797.94	\$189,540.06	\$1,866,562.26	\$3,600,833.68	36%	\$1,729,193.15
Fund 710 - Technology Services Totals									
REVENUE TOTALS	5,358,683.00	.00	5,358,683.00	917,015.68	.00	1,474,484.63	3,884,198.37	28%	1,449,888.29
EXPENSE TOTALS	5,656,936.00	.00	5,656,936.00	940,797.94	189,540.06	1,866,562.26	3,600,833.68	36%	1,729,193.15
Fund 710 - Technology Services Totals	(\$298,253.00)	\$0.00	(\$298,253.00)	(\$23,782.26)	(\$189,540.06)	(\$392,077.63)	\$283,364.69		(\$279,304.86)
Grand Totals									
REVENUE TOTALS	9,114,933.00	.00	9,114,933.00	1,083,035.52	.00	1,645,814.31	7,469,118.69	18%	1,466,773.65
EXPENSE TOTALS	5,889,588.00	.00	5,889,588.00	949,406.76	200,370.14	1,879,265.92	3,809,951.94	35%	1,745,178.76
Grand Totals	\$3,225,345.00	\$0.00	\$3,225,345.00	\$133,628.76	(\$200,370.14)	(\$233,451.61)	\$3,659,166.75		(\$278,405.11)



DoTS, Monthly Report, May 1, 2019

Covers Mar 2019 and April 2019 Technology Services Activity

Items of Note

1. Working with PSC, Sheriff and Corp Counsel on outline for resolution for chargeback related to 911/CAD and Netmotion. In the short term pushing for "hold harmless" agreements.
2. We will need to discuss long-term plans for the main Board Chambers technology – in conjunction with the City, specifically the voting system.

Staffing Report:

3. One ESA2 resigned (eff 4/26). Actively recruiting. May impact various active/future projects.
4. One ESA2 is on family leave until mid-May.
5. Performing Class Comp related work.

Project/Activity Updates

We currently have 60 active projects and have 69 on hold/pending (total of 129 projects up from 122 in the last report). The number of new systems and upgrades is increasing.

6. **Computer Aided Dispatch Project.** DoTS continues to spend significant time in support of CAD. This includes work related to various future options and current funding challenges. *See Public Safety Committee for more information.*
7. **New tax system (LandNav)** making good progress. On track for go live first week in May, 2019.
8. **Cyber Security Updates:**
 - a. Phishing tests – and malicious email education ongoing – lower click through rate indicates education having an impact.
 - b. CJIS Compliance Audits nearly complete, on-site 4/29-4/30
 - c. Numerous policy updates for compliance with various regulatory controls.
 - d. Continuing work to contract with MS-ISAC for cyber security support (targeted active by end of 2019) contract confirmation in progress.
9. **Sheriff Jail Camera project.** Camera portion of project on track. Sally port camera by August 2019, complete project by end of 2019 or early 2020 (depending on vendors timing). Planned cameras for some locations in original building were never installed thus no conduit pathway available. In addition, new camera locations were identified to resolve employee and inmate safety concerns. Additional funding will be required.
10. **Windows 10,** Office 2019 (o365 version) and Server 2012/6 upgrades and rollouts continue. Our goal is to be complete by Dec 2019 (Deadline Jan 2020 for Win7). Approximately 378 PCs still running Win7 (down from 430 last month). The next few months will be slow due to holidays and other projects.

11. BCCAN (Brown County Community Area Network).

- a. Webster Ave relocation boulevard project for fiber expected to be completed by May 1, 2019.
- b. All GB schools have been completed except for Nicolet.
- c. Prevea/HSHS – St Vincent to St Mary link complete. Prevea clinics on Voyager and Webster are complete.
- d. GB Packaging – Internet portion is complete.
- e. Also working on Bellevue and Highway 29 BCCAN work, construction to start October, 2020.

12. Office 365 Work.

- a. UserID migration from last_fm to first.last and email from to first.last@browncountywi.gov. This is in progress. DoTS completed, starting with users for Tyler ERP (LOGOS) Upgrade next. Expected to be completed by end of June, 2019.
- b. Exchange (email) migration to O365 to follow user conversions.
- c. Full Office 365 Government Migration likely to continue through Q4 2020. Hard target is April 2020, stretch goal is to complete by end of year. File migration to follow after email migration.

13. DoTS 2020 Budget Cycle

- a. CIP 911 Radio Tower change in 2021+. See Public Safety for more information. See 2020 budget request.
- b. BCCAN CIPs
- c. Expected incremental cost increases for all systems.
- d. Other systems compliance and system upgrades planning.

14. System and/or Application Upgrades

- a. Financial/ERP upgrades: NewWorld ERP (LOGOS) 2018.1 went live for ADRC. County instance go-live planned for May 2. Additional major upgrades planned for later 2019.
- b. Employee Self Service (eSuite) for W2 and paystubs along with Employee Self Service (Kronos) for vacation requests, are planned to go live in Q3. Testing looks very positive.
- c. Kronos Q3/Q4 Mandatory upgrade, timing TBD, vendor notified us of this change.
- d. Milestone video surveillance system for future areas on hold due to staff turnover.
- e. Laserfiche upgrade and migration in progress – work continues.
 - i. Laserfiche implementation with Finance Q2, then ADRC Q3 then County Clerk Q4.
- f. Register of Deeds, Fidar upgrade in progress – work continues; servers built, software install in progress.
- g. Airport Fuel Management system install/upgrade by end of May, 2019.

15. New Services/Systems or Replacements

- a. Migrate Dictaphone to eScription One – Go-live scheduled for April 30, 2019,
- b. BC Housing Authority Financials.
- c. Justice PSA tool (may involve significant staff time) – demo scheduled.
- d. Replace Work Order (helpdesk) system. Implementation pending.
- e. Print/Copy (Papercut) billing system for Library timeline TBD.

16. DoTS Construction related activity

- a. Arena and demolition of Hall of Fame
 - i. BCCAN fiber added to project
- b. CTC Expansion work planning continues
- c. Highway Fuel Building work
- d. Medical Examiner Planning
- e. Jail PODs Expansion Planning
- f. East Branch Library Planning
- g. UWGB STEM work in progress, summer 2019 occupancy.
- h. Building Control Standardization work

17. MyBC and Internet Website Improvement:

- a. Site conversion started – will work with 1 or 2 departments to migrate initially. Q3/Q4 planned completion.
 - b. Museum will use same environment in fall of 2019.
- 18.** Dual internet and firewall upgrade work moved up due to performance issues with existing firewall. Work started in late November and will continue likely through Q2 possibly Q3 2019.
- 19.** Working with Golf Course on credit card website processing changes.
- 20.** Expanded WiFi services at Zoo complete.
- 21.** Working with a vendor on WiFi issues with nurse call at CTC.

Packerland Broadband and nSight (Cellcom) will not be attending the 6pm meeting. They both declined until Brown County can provide a more narrow service target.

Internet Options

Standard Options

1. DSL
2. Cable TV/Cable Internet (fiber or coax)
3. Cellular Data (Verizon, AT&T, Cellcom, etc) Hotspot
4. Satellite

Less Common Options

5. 5G (100 to 1000mbps) in 300ft to 3000ft range – much lower or not available in rural areas
6. Fiber to the home 1000mbps
7. Point to Point (MecuryNet etc) 10+mbps
8. Wifi cellular data packaging (BugTussel / others)
9. Whitespace TV 25mbps
10. WiFi Mesh Networking (no current regional vendors) 50 to 1000mbps

3.06 PURCHASE AND SALE OF TAX DELINQUENT PROPERTY. (1) Tax Delinquent Lands; Purpose. The purpose of this section is to establish a policy for the appropriate Brown County officials to follow, particularly the County Clerk and Treasurer, in the procurement and disposal of real estate upon which the taxes have become delinquent. Chapters 74 and 75 of the Wisconsin Statutes outline general procedures to be followed relative to county purchase and sale of tax delinquent real estate. It is the intent of this section that these statutes be complied with to achieve the best interests of the taxpayers of Brown County.

(2) County May Purchase on Tax Sales. Pursuant to Wisconsin Statutes, the County Treasurer is hereby authorized and directed to bid in, and become the purchaser of, all lands sold for taxes for the amount of taxes, interest, and charges remaining unpaid thereon. In years subsequent to tax year 1988, the County Treasurer is required to issue a tax certificate to the County for all tax parcels with unpaid real property taxes, charges, and assessments.

(3) Certificate of Sale. The Treasurer shall, pursuant to Section 74.46 Wisconsin Statutes (1985), issue certificates of sale to Brown County on all tax delinquent lands purchased by the county for tax years prior to 1989.

(3a) County to Acquire Tax Deed to Tax Delinquent Lands upon Expiration of Owner's Redemption Rights. The Treasurer shall, pursuant to Section 75.12(2), Wisconsin Statutes, provide written Notice of Application for Tax Deed to owners of record of tax delinquent lands not earlier than 88 days prior to the earliest date on which Brown County, as holder of the tax certificate, is entitled to tax deed but not later than 3 years from the date on which Brown County was issued a certificate of sale by the County Treasurer for tax years prior to 1989.

Within one year from the last date of service of the Notice of Application for Tax Deed, the County Clerk shall issue a Tax Deed to such lands to Brown County, unless the lands are sooner redeemed according to law, upon the filing of the necessary affidavit or proof of service pursuant to Section 75.12, Wisconsin Statutes (1985), and such tax deed shall be issued to Brown County in the form set forth in Section 75.16, Wisconsin Statutes, or an equivalent form.

(4) Election to Proceed under Subsection 75.521 Wisconsin Statutes in Relation to the Enforcement of Collection of Tax Liens. From and after October 1, 1977, the Brown County Board of Supervisors elects to adopt the provisions of Section 75.521 Wisconsin Statutes for the purpose of enforcing tax liens in such county in the cases where the procedure provided by such section is applicable.

(5) Sale of Tax Delinquent Real Estate. (a) Supervising authority of the purchase and sale of tax delinquent real estate is hereby vested in the County Board Administration Committee.

Pursuant to Sections 75.69 and 75.35(2), Wisconsin Statutes, the Administration Committee shall insure that no tax delinquent real estate acquired by Brown County shall be sold unless the sale and appraised value of such real estate has first been advertised by publication of a Class 3 notice under Chapter 985 Wisconsin Statutes, which requires three insertions in the appropriate publication.

(b) The County Board or County Treasurer is hereby authorized to engage licensed real estate brokers and salesmen to assist in selling such lands and to pay the commission for such services.

(c) Preference to Former Owner. The County Board shall, at its option, provide that in the sale of tax deeded lands, the former owner who lost his title through delinquent tax collection enforcement procedure, or his heirs, may be given such preference in the right to

purchase such lands as determined by the County Board. Such sales shall be exempt from any or all provisions of Section 75.69 Wisconsin Statutes. This paragraph shall not apply to tax deeded lands which have been improved or dedicated to a public use by such municipality subsequent to its acquisition.

(d) Notice to Municipalities. At least 7 days prior to the county sale of tax deeded lands, notice shall be provided by the county to the municipality or municipalities in which the land is situated that the county will sell the land at a tax deed sale, giving the date, time, and location of said sale.

(6) Property Tax Collection Procedures for Taxes Levied in 1989 and Thereafter. (a) Procedures for Enforcement of Tax Liens Acquired after January 1, 1989. For those tax delinquent lands acquired on tax liens for taxes levied on and after January 1, 1989, the following provisions are applicable in lieu of the provisions set forth in subsections (1) through (5) of this section which may differ from this subsection.

(b) County Issued Tax Certificates. For the tax year 1989 and all years thereafter, the Brown County Treasurer shall, annually on August 15, issue a tax certificate to Brown County for the amount of real property taxes, special charges, special taxes or special assessments remaining unpaid thereon all pursuant to Sec. 74.57 (1987) of the Wis. Stats. The County Treasurer shall, by mail, issue a Notice of Issuance of Tax Certificate to each owner of record shown on the tax roll pursuant to Sec. 74.59 of the Wis. Stats. The form of the tax certificate shall group by taxation district all parcels for which real property taxes, special assessments, special charges or special taxes remain unpaid and for each parcel shall state:

1. A legal description.
2. The amount of unpaid real estate taxes, special assessments, special charges or special taxes, and the date from which the interest and any penalty accrues.
3. The earliest date upon which the County may be entitled to a tax deed or equivalent evidence of title.

(c) Owner's Redemption Rights. For the tax year 1989 and thereafter, tax certificates issued may be redeemed not later than 2 years from the date on which Brown County was issued a tax certificate by the County Treasurer. Enforcement of such liens represented by the certificate by an action under Sec. 75.521, Wis. Stats., shall be brought upon the expiration of said redemption period.

(d) Personal Liability for Taxes. Upon specific prior authorization by means of a resolution of the Brown County Board of Supervisors, an action to collect delinquent taxes and other amounts that are included in the tax roll for collection for the tax year 1989 and thereafter may be brought against the owner or owners of such lands pursuant to Sec. 74.53 (1987).

(e) Sale of Tax Deeded Lands. The provisions for sale of tax deeded lands include and apply to lands acquired by means of an In Rem Judgment issued under Sect. 75.521, Wis. Stats., granting title to Brown County.

FILED
04-01-2019
Clerk of Circuit Court
Brown County, WI
2018CV001314

DATE SIGNED: March 31, 2019

Electronically signed by Thomas J. Walsh
Circuit Court Judge



I, John A. Vandenberg, Clerk of Courts certify that the copy attached hereto compared by me with the original on file and returned by law to be in conformity with the original correct transcript on file and of the original record thereon and that the same is the true and correct copy of the original record of the Clerk of Courts for Brown County, Wisconsin. This is done on this 2nd day of April, 2019.

John A. Vandenberg
Clerk

STATE OF WISCONSIN CIRCUIT COURT BROWN COUNTY

IN THE MATTER OF THE FORECLOSURE
OF TAX LIENS UNDER SECTION
75.521 WISCONSIN STATUTES BY
BROWN COUNTY, LIST OF TAX LIENS
FOR 2015, NUMBER 1

Case No.: 18CV1314

JUDGMENT

The above-entitled action for Foreclosure of Tax Liens by proceeding In Rem pursuant to the provision of §75.521 of the Wisconsin Statutes having come before the Court for Hearing on Petitioner, Brown County's ("County"), Motion for Default Judgment; Petitioner, Paul Zeller, Brown County Treasurer, having appeared by attorney, Brent Haroldson; Attorney James O'Neil, duly appointed Guardian Ad Litem for all persons known or unknown who have or may have an interest in the lands described in said List of Tax Liens and those persons who are or may be minors or incompetents at the time of the filing of such Tax Liens, having appeared in person; and

It having appeared that on October 26, 2018 said proceeding to foreclose Tax Liens were commenced upon the County's filing of a List of Tax Liens of Brown County Being Foreclosed by Proceeding In Rem 2015, Number 1, with the Clerk of Courts for Brown County pursuant to §75.521 of the Wisconsin Statutes; and

It having further appeared that the necessary Petition and Affidavits were made by officials of the Office of the County Treasurer for the County, and that the necessary Affidavit of Publication was made by the authorized representative of the Green Bay Press-Gazette; and

It having further appeared that Attorney James O'Neil of Green Bay, Wisconsin has been appointed Guardian Ad Litem in this matter pursuant to §75.521(12) of the Wisconsin Statutes; and

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It having further appeared that the last day for the redemption of said Tax Liens had been fixed for **January 18, 2019**, and that, as of date, the attached list of properties remain unredeemed and should be subject to a Judgment of Foreclosure pursuant to the County's Motion for Default Judgment on Record with the Court.

NOW, THEREFORE, IT IS ORDERED AND ADJUDGED: That Brown County is vested with an estate in fee simple absolute in all the lands described on the attached and incorporated **List of Unredeemed Properties**; subject however, to all unpaid taxes and charges which are subsequent to the latest dated Tax Lien appearing on the List of Tax Liens and subject to recorded restrictions.

IT IS FURTHER ORDERED AND ADJUDGED: That all persons, both artificial and natural, including the State of Wisconsin, infants, incompetents, absentees and non-residents who may have had right, title, interest, claim, lien or equity in such lands and all persons claiming under and through them, or any of them from and after the last day fixed for redemption of said tax liens, are forever barred and foreclosed of such right, title, interest, claim, lien or equity of redemption.

STATE OF WISCONSIN		CIRCUIT COURT BRANCH II	BROWN COUNTY			
IN THE MATTER OF THE FORECLOSURE OF TAX LIENS UNDER SECTION 75.521 WISCONSIN STATUTES BY BROWN COUNTY, LIST OF TAX LIENS FOR 2015, NUMBER 1			CASE NO.: 18CV1314			
LIST OF UNREDEEMED PROPERTIES - DEFAULT JUDGMENT						
3	AL-1094-3 VILLAGE OF ALLOUEZ 61,243 SQ FT GREENE & VROMAN'S SUBD #3 PRT OF LOT 26 COM INSECTN N/L E GREENE ST & E/L OAK- WOOD AV S 63°32'E 445.5 FT TO BEG CONT S63°32'E 150 FT N25°51'E 418.39 FT N63°13'W 147.09 FT S26°41'W 418.10 FT TO BEG EX J16427-55	JEAN D WEINSHEL ASSOCIATED BANK BROWN COUNTY TREASURER	27 28 28 29 29	2016 2017 2017 2018 2018	2015 2016 2016 2017 2017	3,974.55 8,070.50 488.62 8,274.10 909.56
10	B-367-8 VILLAGE OF BELLEVUE 46,253 SQ FT KASTER'S ADD TO RUSTIC SUBD LOT 8	BRADLEY DACHELET WISCONSIN DEPT OF REVENUE BROWN COUNTY TREASURER	27 27 28 28 29 29	2016 2016 2017 2017 2018 2018	2015 2015 2016 2016 2017 2017	3,461.70 1,083.13 3,521.70 1,027.96 3,601.30 1,710.98
22	HM-123 TOWN OF HUMBOLDT 40.325 AC M/L NE1/4 SE1/4 S6 T23N R22E	MARILYN J GRACYALNY BROWN COUNTY TREASURER	27 27 28 28 29 29	2016 2016 2017 2017 2018 2018	2015 2015 2016 2016 2017 2017	133.50 20.16 135.00 20.16 128.80 20.16
23	HM-124 TOWN OF HUMBOLDT 40.183 AC M/L NW1/4 SE1/4 S6 T23N R22E	MARILYN GRACYALNY BROWN COUNTY TREASURER	27 27 28 28 29 29	2016 2016 2017 2017 2018 2018	2015 2015 2016 2016 2017 2017	1,358.90 185.09 1,374.00 185.09 1,305.60 160.09
30	M-253-2 TOWN OF MORRISON 1.302 AC M/L W 310 FT OF N 216 FT OF THE NW1/4 NE1/4 SEC 12 T21N R21E EX RD AND PART OF NW1/4 NE1/4 SEC12 T21N R21E DESC IN 2743502	GORDON KANE JR DAWN KANE BROWN COUNTY TREASURER	27 27 28 28 29 29	2016 2016 2017 2017 2018 2018	2015 2015 2016 2016 2017 2017	1,002.20 16.00 964.70 16.00 992.40 16.00
31	M-332-2 TOWN OF MORRISON 1.307 AC M/L W 208 FT OF E 647 FT OF S 312 FT OF SW1/4 SW1/4 SEC 16 T21N R21E EX RD	JOSEPH BARIL DEBRA BARIL BROWN COUNTY TREASURER	27 28 29 29	2016 2017 2018 2018	2015 2016 2017 2017	846.40 816.40 812.60 16.00

Item No	DESCRIPTION	Owner, Mortgages, Lcinholders	Cert#	Sale Year	Tax Year	Amount
33	M -760	BRITNEY M WOODFORD	27	2016	2015	1,789.10
	TOWN OF MORRISON	BROWN COUNTY TREASURER	27	2016	2015	* 651.15
	0.237 AC M/L		28	2017	2016	1,798.80
	WAYSIDE LOT 7 BLK 2		28	2017	2016	* 740.79
			29	2018	2017	1,821.30
			29	2018	2017	* 748.81
40	R -235-1	C M C HEARTLAND PARTNERS	27	2016	2015	37.70
	TOWN OF ROCKLAND	BROWN COUNTY TREASURER	28	2017	2016	37.20
	1.15 AC M/L		29	2018	2017	35.60
	ALL THAT PART OF THE RR R/W IN THE N1/2 NE1/4 SEC 16 T22N R20E LYG E OF A LINE 49.5 FT ELY OF & PARA TO THE C/L MAIN TRACK (WCL)					
41	R -319-1	C M C HEARTLAND PARTNERS	27	2016	2015	37.70
	TOWN OF ROCKLAND	BROWN COUNTY TREASURER	28	2017	2016	37.20
	1.15 AC M/L		29	2018	2017	35.60
	ALL THAT PART OF THE RR R/W IN THE SW1/4 SEC 21 T22N R20E LYG E OF A LINE 49.5 FT ELY OF & PARA TO THE C/L MAIN TRACK (WCL)					
65	W -116	JAMES N VANDENBERG	27	2016	2015	1,808.50
	TWN OF WRIGHTSTOWN	NANCY L VANDENBERG	27	2016	2015	* 166.00
	87,097 SQ FT	CAPITAL ONE BANK	28	2017	2016	1,790.30
	LOT 3 OF 54 CSM 50 BNG PRT	BMO HARRIS BANK	28	2017	2016	* 166.00
	OF NW1/4 NE1/4 SEC 26 T22N	US DEPARTMENT OF JUSTICE	29	2018	2017	1,577.20
	R19E MAP #7820	EASTERN DISTRICT OF WISCONSIN	29	2018	2017	* 166.00
		US DEPARTMENT OF JUSTICE				
		TAX DIVISION				
		WISCONSIN SECRETARY OF STATE				
		WISCONSIN DEPT OF REVENUE				
66	W -116-2	JAMES N VANDENBERG	27	2016	2015	14.00
	TWN OF WRIGHTSTOWN	NANCY L VANDENBERG	27	2016	2015	* 2.64
	229,649 SQ FT	US DEPARTMENT OF JUSTICE	28	2017	2016	13.80
	LOT 2 OF 54 CSM 50 BNG PRT	TAX DIVISION	28	2017	2016	* 2.64
	OF NW1/4 NE1/4 SEC 26 T22N	US DEPARTMENT OF JUSTICE	29	2018	2017	12.90
	R19E MAP #7820	EASTERN DISTRICT OF WISCONSIN	29	2018	2017	* 2.64
		INTERNAL REVENUE SERVICE				
		WISCONSIN DEPT OF REVENUE				
		WISCONSIN SECRETARY OF STATE				
		BMO HARRIS BANK				
86	1 -936-B	NANCY A KUBICHKA	27	2016	2015	1,050.70
	CITY OF GREEN BAY	C/O ROBERT MADEL	27	2016	2015	* 602.37
	6,424 SQ FT	BROWN COUNTY TREASURER	28	2017	2016	1,058.80
	TANKS 6TH ADD LOT 5 BLK 35		28	2017	2016	* 552.08
			29	2018	2017	1,072.80
			29	2018	2017	* 530.78

Item No	DESCRIPTION	Owner, Mortgages, Lienholders	Cert#	Sale Year	Tax Year	Amount
87	1-950	JOHANNES L HURKMANS JR	27	2016	2015	1,416.30
	CITY OF GREEN BAY	LILLIAN M HURKMANS	27	2016	2015	* 10,645.55
	0.208 AC M/L	JP MORGAN CHASE BANK NA	28	2017	2016	301.70
	TANKS 7TH ADD LOT 4 BLK 30	THE BANK OF NY MELLON	28	2017	2016	* 433.10
		BROWN COUNTY TREASURER	29	2018	2017	435.10
			29	2018	2017	* 892.03
95	17-880	FRANK L SCHNEIDER SR	27	2016	2015	1,527.40
	CITY OF GREEN BAY	CAROLE A SCHNEIDER	27	2016	2015	* 540.36
		BROWN COUNTY TREASURER	28	2017	2016	1,540.00
	PLAT OF ASTOR SLY 51 FT OF		28	2017	2016	* 519.56
	LOT 28 & 5 51 FT OF W 21		29	2018	2017	209.60
	FT OF LOT 27 BLK 146		29	2018	2017	* 12,286.11
97	18-58	SCOTT A BOHM	27	2016	2015	1,110.60
	CITY OF GREEN BAY	BROWN COUNTY HOUSING AUTHORITY	27	2016	2015	* 350.86
	6,617 SQ FT	VALLEY BANK	28	2017	2016	1,119.50
	SHEA & GALLAGHERS ADD LOT	BROWN COUNTY TREASURER	28	2017	2016	* 326.14
	26 BLK 2 & 1/2 VAC ALLEY		29	2018	2017	1,134.30
	ADJ		29	2018	2017	* 784.11
106	20-400	NESTOR A MARCA	27	2016	2015	269.70
	CITY OF GREEN BAY	BROWN COUNTY TREASURER	28	2017	2016	272.10
	8,550 SQ FT		29	2018	2017	275.80
	EASTMANS ADD LOT 25 BLK 81		29	2018	2017	* 93.00
107	20-413-7	NESTOR A MARCA	27	2016	2015	218.30
	CITY OF GREEN BAY	BROWN COUNTY TREASURER	28	2017	2016	220.40
			29	2018	2017	223.20
	EASTMANS ADD LOT 17 BLK 84		29	2018	2017	* 77.00
110	21-455-2	ROBERT BEAL	27	2016	2015	3,080.90
	CITY OF GREEN BAY	BRENDA BEAL	27	2016	2015	* 678.57
	14,116 SQ FT	WELLS FARGO MORTGAGE	28	2017	2016	3,107.60
	PCL A OF 3 CSM 79 BNG PRT	BROWN COUNTY TREASURER	28	2017	2016	* 1,009.51
	OF LOT 28 OF ASTORS SUBD OF		29	2018	2017	3,148.70
	PCS 3 THRU 7 ESFR MAP #726		29	2018	2017	* 809.64
118	21-1614	LYNN M PIERQUET	27	2016	2015	628.95
	CITY OF GREEN BAY	BROWN COUNTY TREASURER	28	2017	2016	1,140.00
			28	2017	2016	* 168.84
	EASTMANS ADDN LOT 6 BLK 62		29	2018	2017	155.60
			29	2018	2017	* 8,941.67
128	3-40	PERRY J LAPPEN	27	2016	2015	539.23
	CITY OF GREEN BAY	DLJ MORTGAGE CAPITAL INC	28	2017	2016	1,025.20
	3,003 SQ FT	BROWN COUNTY TREASURER	28	2017	2016	* 242.47
	G A WALTERS JR SUBD OF PART		29	2018	2017	1,048.40
	OF LOT 1 OF FISK'S ADD LOT		29	2018	2017	* 991.69
	5 & W 7 FT OF LOT 6					

* - Special Assessments

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FILED
04-01-2019
Clerk of Circuit Court
Brown County, WI
2018CV001314

DATE SIGNED: March 31, 2019

Electronically signed by Thomas J. Walsh
Circuit Court Judge

STATE OF WISCONSIN CIRCUIT COURT BROWN COUNTY

IN THE MATTER OF THE FORECLOSURE
OF TAX LIENS UNDER SECTION
75.521 WISCONSIN STATUTES BY
BROWN COUNTY, LIST OF TAX LIENS
FOR 2015, NUMBER 1

Case No.: 18CV1314

ORDER – 30 DAY EXTENSION

The above-entitled action for Foreclosure of Tax Liens by proceeding In Rem pursuant to the provision of §75.521 of the Wisconsin Statutes having come before the Court for Hearing on Petitioner, Brown County's ("County"), Motion for Default Judgment; Petitioner, Paul Zeller, Brown County Treasurer, having appeared by attorney, Brent Haroldson; Attorney James O'Neil, duly appointed Guardian Ad Litem for all persons known or unknown who have or may have an interest in the lands described in said List of Tax Liens and those persons who are or may be minors or incompetents at the time of the filing of such Tax Liens, having appeared in person; and

It having appeared that on **October 26, 2018** said proceeding to foreclose Tax Liens were commenced upon the County's filing of a List of Tax Liens of Brown County Being Foreclosed by Proceeding In Rem 2015, Number 1, with the Clerk of Courts for Brown County pursuant to §75.521 of the Wisconsin Statutes; and

It having further appeared that the necessary Petition and Affidavits were made by officials of the Office of the County Treasurer for the County, and that the necessary Affidavit of Publication was made by the authorized representative of the Green Bay Press-Gazette; and

It having further appeared that Attorney James O'Neil of Green Bay, Wisconsin has been appointed Guardian Ad Litem in this matter pursuant to §75.521(12) of the Wisconsin Statutes; and

It having further appeared that the last day for the redemption of said Tax Liens had been fixed for **January 18, 2019**, and that, as of the March 22, 2019 court hearing, the attached **List of Unredeemed Properties – 30 Day Extension** remain unredeemed.

NOW, THEREFORE, THE COURT FINDS AND ORDERS: That Brown County is entitled to Judgment vesting it with an estate in fee simple absolute in all the lands described on the attached and incorporated List of Unredeemed Properties subject; however, to all unpaid taxes and charges which are subsequent to the latest dated Tax Lien appearing on the List of Tax Liens and subject to recorded restrictions. And, further, that all persons, both artificial and natural, including the State of Wisconsin, infants, incompetents, absentees and non-residents who may have had right, title, interest, claim, lien or equity in such lands and all persons claiming under and through them, or any of them from and after the last day fixed for redemption of said Tax Liens, are forever barred and foreclosed of such right, title, interest, claim, lien or equity of redemption.

THE COURT FURTHER FINDS AND ORDERS: That said Judgment shall not be rendered or entered against the attached List of Unredeemed Properties – 30 Day Extension for a period of **thirty (30) days** from the date of the Motion Hearing that took place on March 22, 2019, so as to give the property owners or other interested parties of the parcels in the attached List of Unredeemed Properties a final opportunity at redemption of the respective Tax Liens and in the event the property is redeemed by April 22, 2019 at 4:30 p.m., no Judgment shall enter against that property and the action against it shall be dismissed; and if no redemption occurs by April 22, 2019 at 4:30 p.m., then the County shall be entitled to present a Judgment to the Court for entry against the remaining unredeemed properties without further proceedings or notice.

STATE OF WISCONSIN		CIRCUIT COURT BRANCH II	BROWN COUNTY			
IN THE MATTER OF THE FORECLOSURE OF TAX LIENS UNDER SECTION 75.521 WISCONSIN STATUTES BY BROWN COUNTY, LIST OF TAX LIENS FOR 2015, NUMBER 1			CASE NO.: 18CV1314			
LIST OF UNREDEEMED PROPERTIES - 30 DAY EXTENSION						
Item No	DESCRIPTON	Owner, Mortgages, Leinholders	Cert#	Sale Year	Tax Year	Amount
53	VA-428-C-76	LAWRENCE HARTL	27	2016	2015	2,031.30
	VIL OF ASHWAUBENON	LINDA HARTL	27	2016	2015	* 937.97
	9,997 SQ FT	BROWN COUNTY TREASURER	28	2017	2016	2,039.50
	GARDEN SUBD. #3 LOT 76		28	2017	2016	* 1,578.15
			29	2018	2017	2,034.50
			29	2018	2017	* 2,324.82
64	VP-119-1	GERALD DUDEK	27	2016	2015	2,660.30
	VILLAGE OF PULASKI	BROWN COUNTY TREASURER	27	2016	2015	* 256.59
	14,856 SQ FT		28	2017	2016	2,683.40
	BAKSALERSKI'S ADD'N		28	2017	2016	* 443.25
	E 1/2 OF LOT 12 ALL OF LOTS		29	2018	2017	2,657.70
	13,14 & 15 & PRT OF VAC		29	2018	2017	* 381.57
	ALLEYS ADJACENT & DESC IN					
	J4770-33 BLK 3					
82	1-431	LISA BOWEN	27	2016	2015	2,296.30
	CITY OF GREEN BAY	DEPT OF CHILDREN AND FAMILIES	27	2016	2015	* 839.37
	11,550 SQ FT	PUBLIC ASSISTANCE COLL UNIT	28	2017	2016	2,315.90
	RIDGE ACRES NLY 150 FT OF LOT	DEPT OF CHILDREN & FAMILIES	28	2017	2016	* 877.29
	15	BROWN COUNTY CLERK OF COURTS	29	2018	2017	2,346.60
		BROWN COUNTY TREASURER	29	2018	2017	* 858.62
120	21-2054-1	COLLETTE STEVENS	27	2016	2015	1,940.00
	CITY OF GREEN BAY	BROWN COUNTY TREASURER	27	2016	2015	* 211.29
			28	2017	2016	1,936.10
	HOWARD ADDN LOT 3 BLK 2		28	2017	2016	* 240.78
			29	2018	2017	1,971.10
			29	2018	2017	* 575.77
124	21-2678-M-1	TINA BEYER	27	2016	2015	1,534.40
	CITY OF GREEN BAY	LAURIE BEYER	27	2016	2015	* 463.95
		WI DEPT OF HEALTH SERVICES	28	2017	2016	1,526.70
	SUBD OF LOTS 77 & 78 IN SUB	DIV OF HEALTH CARE FINANCING	28	2017	2016	* 505.16
	D #1 IN NEWBERRYS ADD LOT 1	BROWN COUNTY TREASURER	29	2018	2017	1,556.40
			29	2018	2017	* 558.04
130	3-1063-2	KEANNA L HANSEN	27	2016	2015	1,835.30
	CITY OF GREEN BAY	GREEN BAY REDEVELOPMENT	27	2016	2015	* 1,705.30
	8,182 SQ FT	MAJECTIC RIVER LAND COMPANY	28	2017	2016	1,830.40
	LOT 2 OF 40 CSM 61 BNG PART	C/O JOANNES LAW FIRM	28	2017	2016	* 1,075.93
	OF VACANT STRIP MAP #6047	WISCONSIN DEPT OF REVENUE	29	2018	2017	1,864.00
		DEPT OF HEALTH SERVICES	29	2018	2017	* 806.66
	BROWN COUNTY TREASURER					
151	7-474	TIMOTHY REYNOLDS	27	2016	2015	1,302.60
	CITY OF GREEN BAY	RUSSEL A REYNOLDS	27	2016	2015	* 318.67
	8,409 SQ FT	INTERNAL REVENUE SERVICE	28	2017	2016	1,292.80

EASTMANS ADDN N 53 FT OF	US DEPARTMENT OF JUSTICE	29	2018	2017		1,319.50
LOTS 15,16 & 17 BLK 40	TAX DIVISION	29	2018	2017	*	549.37
	US DEPARTMENT OF JUSTICE					
	EASTERN DISTRICT OF WISCONSIN					
	ESTHER J REYNOLDS					
	WI BUREAU OF CHILD SUPPORT					
	DEPT OF CHILDREN & FAMILIES					
	ADAMS COUNTY					
	CHILD SUPPORT					
	WOOD COUNTY					
	CHILD SUPPORT					
	BROWN COUNTY TREASURER					

* - Special Assessments



Treasurer's Budget Performance Report

Date Range 01/01/18 - 12/31/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
Fund 100 - General Fund								
REVENUE								
Department 080 - Treasurer								
Division 001 - General								
4100	General property taxes	(1,154,418.00)	.00	(1,154,418.00)	(96,201.50)	.00	(1,154,418.00)	100
4108	Interest on taxes	637,500.00	.00	637,500.00	25,165.98	.00	707,204.66	111
4109	Penalties on taxes	212,500.00	.00	212,500.00	7,176.03	.00	266,433.81	125
4110	Penalties on special assessments	40,000.00	.00	40,000.00	3,430.92	.00	35,255.46	88
4490	Ag use conversion	55,000.00	.00	55,000.00	.00	.00	81,170.74	148
4600	Charges and fees							
4600.890	Charges and fees Tax deed	40,000.00	.00	40,000.00	10,683.98	.00	49,924.14	125
4600 - Charges and fees Totals		\$40,000.00	\$0.00	\$40,000.00	\$10,683.98	\$0.00	\$49,924.14	125%
4900	Miscellaneous	1,000.00	.00	1,000.00	453.35	.00	26,840.14	2684
4905	Interest	779,955.00	49,500.00	829,455.00	188,071.68	.00	1,356,384.24	164
4907	Unrealized Gain or Loss - Interest	.00	.00	.00	185,415.69	.00	240,366.07	+++
4960	Gain or Loss on Sale - Tax Deeds	30,000.00	.00	30,000.00	197,884.97	.00	263,204.04	877
4990	Cash Over/Short	.00	.00	.00	(5.93)	.00	(5.79)	+++
9002	Transfer In							
9002.400	Transfer in Wages	.00	.00	.00	212.77	.00	6,985.84	+++
9002 - Transfer In Totals		\$0.00	\$0.00	\$0.00	\$212.77	\$0.00	\$6,985.84	+++
9004	Intrafund Transfer In							
9004.200	Intrafund Transfer In HR	.00	3,727.00	3,727.00	.00	.00	3,727.00	100
9004 - Intrafund Transfer In Totals		\$0.00	\$3,727.00	\$3,727.00	\$0.00	\$0.00	\$3,727.00	100%
Division 001 - General Totals								
Department 080 - Treasurer Totals		\$641,537.00	\$53,227.00	\$694,764.00	\$522,287.94	\$0.00	\$1,883,072.35	271%
REVENUE TOTALS		\$641,537.00	\$53,227.00	\$694,764.00	\$522,287.94	\$0.00	\$1,883,072.35	271%

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Treasurer's Budget Performance Report

Date Range 01/01/18 - 12/31/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
EXPENSE								
Department 080 - Treasurer								
Division 001 - General								
5100	Regular earnings	267,735.00	3,260.00	270,995.00	36,137.04	.00	245,782.04	91
5102	Paid leave earnings							
5102.100	Paid leave earnings Vacation	.00	.00	.00	243.17	.00	8,490.34	+++
5102.200	Paid leave earnings Personal	.00	.00	.00	676.12	.00	3,034.87	+++
5102.300	Paid leave earnings Casual time used	.00	.00	.00	269.77	.00	1,168.17	+++
5102.500	Paid leave earnings Holiday	.00	.00	.00	2,798.23	.00	5,345.83	+++
5102 - Paid leave earnings Totals		\$0.00	\$0.00	\$0.00	\$3,987.29	\$0.00	\$18,039.21	+++
5103	Premium							
5103.000	Premium Overtime	1,223.00	.00	1,223.00	132.37	.00	269.05	22
5103.110	Premium Casual time payout	.00	.00	.00	1,864.61	.00	2,100.11	+++
5103.300	Premium Holiday worked	.00	.00	.00	928.36	.00	928.36	+++
5103 - Premium Totals		\$1,223.00	\$0.00	\$1,223.00	\$2,925.34	\$0.00	\$3,297.52	270%
5110	Fringe benefits							
5110.100	Fringe benefits FICA	20,575.00	249.00	20,824.00	3,149.66	.00	19,359.02	93
5110.110	Fringe benefits Unemployment compensation	337.00	.00	337.00	45.10	.00	310.01	92
5110.200	Fringe benefits Health insurance	49,425.00	3,185.00	52,610.00	5,701.80	.00	47,491.41	90
5110.210	Fringe benefits Dental Insurance	4,265.00	.00	4,265.00	431.10	.00	3,612.63	85
5110.220	Fringe benefits Life Insurance	226.00	.00	226.00	56.88	.00	302.80	134
5110.230	Fringe benefits LT disability insurance	993.00	.00	993.00	82.78	.00	894.02	90
5110.235	Fringe benefits ST disability insurance	1,391.00	.00	1,391.00	116.07	.00	1,253.47	90
5110.240	Fringe benefits Workers compensation Insurance	322.00	.00	322.00	26.87	.00	322.00	100
5110.300	Fringe benefits Retirement	18,230.00	(1,149.00)	17,081.00	2,415.57	.00	16,942.78	99
5110 - Fringe benefits Totals		\$95,764.00	\$2,285.00	\$98,049.00	\$12,025.83	\$0.00	\$90,488.14	92%
5198	Fringe benefits - Budget only	1,818.00	(1,818.00)	.00	.00	.00	.00	+++



Treasurer's Budget Performance Report

Date Range 01/01/18 - 12/31/18
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
5300	Supplies							
5300	Supplies	1,980.00	.00	1,980.00	55.65	.00	5,604.82	283
5300.001	Supplies Office	6,672.00	.00	6,672.00	17.16	.00	1,708.08	26
5300.004	Supplies Postage	29,000.00	.00	29,000.00	1,947.23	.00	23,627.13	81
	5300 - Supplies Totals	\$37,652.00	\$0.00	\$37,652.00	\$2,020.04	\$0.00	\$30,940.03	82%
5304	Printing							
5304.100	Printing Forms	11,336.00	.00	11,336.00	.00	.00	10,652.52	94
	5304 - Printing Totals	\$11,336.00	\$0.00	\$11,336.00	\$0.00	\$0.00	\$10,652.52	94%
5305	Dues and memberships	125.00	.00	125.00	.00	.00	100.00	80
5306	Maintenance agreement							
5306.100	Maintenance agreement Software	2,294.00	.00	2,294.00	.00	.00	182.91	8
	5306 - Maintenance agreement Totals	\$2,294.00	\$0.00	\$2,294.00	\$0.00	\$0.00	\$182.91	8%
5307	Repairs and maintenance							
5307.100	Repairs and maintenance Equipment	1,200.00	.00	1,200.00	152.00	.00	822.00	68
	5307 - Repairs and maintenance Totals	\$1,200.00	\$0.00	\$1,200.00	\$152.00	\$0.00	\$822.00	68%
5310	Advertising and public notice	1,000.00	.00	1,000.00	.00	.00	168.00	17
5330	Books, periodicals, subscription	332.00	.00	332.00	.00	.00	301.11	91
5340	Travel and training	1,400.00	.00	1,400.00	.00	.00	268.01	19
5390	Miscellaneous	1,000.00	.00	1,000.00	50.00	.00	620.00	62
5392	Service fees	60,000.00	.00	60,000.00	13,577.55	.00	84,049.08	140
5410	Insurance							
5410.400	Insurance Bond	650.00	.00	650.00	.00	.00	866.25	133
	5410 - Insurance Totals	\$650.00	\$0.00	\$650.00	\$0.00	\$0.00	\$866.25	133%

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Treasurer's Budget Performance Report

Date Range 01/01/18 - 12/31/18

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/Rec'd
5601	Intra-county expense							
5601.100	Intra-county expense Technology services	41,974.00	.00	41,974.00	3,028.74	.00	40,174.45	96
5601.200	Intra-county expense Insurance	2,011.00	.00	2,011.00	167.62	.00	2,011.00	100
5601.300	Intra-county expense Other departmental	300.00	.00	300.00	30.00	.00	1,196.25	399
5601.350	Intra-county expense Highway	1,000.00	.00	1,000.00	.00	.00	317.78	32
5601.400	Intra-county expense Copy center	1,000.00	.00	1,000.00	522.60	.00	1,345.26	135
5601.450	Intra-county expense Departmental copiers	403.00	.00	403.00	33.62	.00	403.00	100
5601.550	Intra-county expense Document center	7,701.00	.00	7,701.00	574.50	.00	6,092.71	79
	5601 - Intra-county expense Totals	\$54,389.00	\$0.00	\$54,389.00	\$4,357.08	\$0.00	\$51,540.45	95%
5700	Contracted services	42,119.00	.00	42,119.00	8,350.00	.00	42,902.13	102
5810	Tax deed	50,000.00	.00	50,000.00	23,702.02	.00	49,432.11	99
5815	Tax refund							
5815.100	Tax refund Personal property	7,000.00	.00	7,000.00	.00	.00	5,744.47	82
5815.110	Tax refund Real estate property	2,000.00	49,500.00	51,500.00	51,494.04	.00	51,494.04	100
	5815 - Tax refund Totals	\$9,000.00	\$49,500.00	\$58,500.00	\$51,494.04	\$0.00	\$57,238.51	98%
5835	Soil testing	2,500.00	.00	2,500.00	.00	.00	5,833.07	233
	Division 001 - General Totals	\$641,537.00	\$53,227.00	\$694,764.00	\$158,778.23	\$0.00	\$693,523.09	100%
	Department 080 - Treasurer Totals	\$641,537.00	\$53,227.00	\$694,764.00	\$158,778.23	\$0.00	\$693,523.09	100%
	EXPENSE TOTALS	\$641,537.00	\$53,227.00	\$694,764.00	\$158,778.23	\$0.00	\$693,523.09	100%
	Fund 100 - General Fund Totals	\$641,537.00	\$53,227.00	\$694,764.00	\$158,778.23	\$0.00	\$693,523.09	100%
	REVENUE TOTALS	641,537.00	53,227.00	694,764.00	522,287.94	.00	1,883,072.35	271%
	EXPENSE TOTALS	641,537.00	53,227.00	694,764.00	158,778.23	.00	693,523.09	100%
	Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	\$363,509.71	\$0.00	\$1,189,549.26	
	Grand Totals	641,537.00	53,227.00	694,764.00	522,287.94	.00	1,883,072.35	271%
	EXPENSE TOTALS	641,537.00	53,227.00	694,764.00	158,778.23	.00	693,523.09	100%
	Grand Totals	\$0.00	\$0.00	\$0.00	\$363,509.71	\$0.00	\$1,189,549.26	



Treasurer's Budget Performance Report

Date Range 01/01/19 - 03/31/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
Fund 100 - General Fund								
REVENUE								
Department 080 - Treasurer								
Division 001 - General								
4100	General property taxes	(1,651,976.00)	.00	(1,651,976.00)	(137,664.67)	.00	(412,994.01)	25
4108	Interest on taxes	712,500.00	.00	712,500.00	56,878.91	.00	193,907.63	27
4109	Penalties on taxes	237,500.00	.00	237,500.00	17,207.36	.00	72,414.88	30
4110	Penalties on special assessments	30,000.00	.00	30,000.00	3,275.72	.00	9,759.28	33
4490	Ag use conversion	80,000.00	.00	80,000.00	.00	.00	10,187.58	13
4600	Charges and fees							
4600.890	Charges and fees Tax deed	30,000.00	.00	30,000.00	2,200.00	.00	10,950.00	36
4600 - Charges and fees Totals		\$30,000.00	\$0.00	\$30,000.00	\$2,200.00	\$0.00	\$10,950.00	36%
4900	Miscellaneous	1,000.00	.00	1,000.00	205.00	.00	828.43	83
4905	Interest	1,527,231.00	.00	1,527,231.00	207,479.16	.00	476,727.83	31
4907	Unrealized Gain or Loss - Interest	(300,000.00)	.00	(300,000.00)	363,086.79	.00	363,086.79	-121
4960	Gain or Loss on Sale - Tax Deeds	30,000.00	.00	30,000.00	.00	.00	.00	0
4990	Cash Over/Short	.00	.00	.00	3.60	.00	1.78	+++
9002	Transfer In							
9002.400	Transfer in Wages	.00	.00	.00	3,195.66	.00	4,072.04	+++
9002 - Transfer In Totals		\$0.00	\$0.00	\$0.00	\$3,195.66	\$0.00	\$4,072.04	+++
Division 001 - General Totals		\$696,255.00	\$0.00	\$696,255.00	\$515,867.53	\$0.00	\$728,942.23	105%
Department 080 - Treasurer Totals		\$696,255.00	\$0.00	\$696,255.00	\$515,867.53	\$0.00	\$728,942.23	105%
REVENUE TOTALS		\$696,255.00	\$0.00	\$696,255.00	\$515,867.53	\$0.00	\$728,942.23	105%

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Treasurer's Budget Performance Report

Date Range 01/01/19 - 03/31/19

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/Rec'd
EXPENSE								
Department 080 - Treasurer								
Division 001 - General								
5100	Regular earnings	267,919.00	.00	267,919.00	18,300.43	.00	59,893.64	22
5102	Paid leave earnings							
5102.100	Paid leave earnings Vacation	.00	.00	.00	462.24	.00	634.64	+++
5102.200	Paid leave earnings Personal	.00	.00	.00	741.85	.00	1,325.65	+++
5102.300	Paid leave earnings Casual time used	.00	.00	.00	131.70	.00	626.22	+++
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	785.12	+++
5102 - Paid leave earnings Totals		\$0.00	\$0.00	\$0.00	\$1,335.79	\$0.00	\$3,371.63	+++
5103	Premium							
5103.000	Premium Overtime	1,225.00	.00	1,225.00	.00	.00	14.67	1
5103 - Premium Totals		\$1,225.00	\$0.00	\$1,225.00	\$0.00	\$0.00	\$14.67	1%
5110	Fringe benefits							
5110.100	Fringe benefits FICA	20,592.00	.00	20,592.00	1,464.87	.00	4,673.07	23
5110.110	Fringe benefits Unemployment compensation	283.00	.00	283.00	20.11	.00	64.14	23
5110.200	Fringe benefits Health Insurance	44,526.00	.00	44,526.00	1,909.92	.00	9,549.60	21
5110.210	Fringe benefits Dental Insurance	3,502.00	.00	3,502.00	143.68	.00	718.40	21
5110.220	Fringe benefits Life Insurance	239.00	.00	239.00	.00	.00	56.88	24
5110.230	Fringe benefits LT disability Insurance	993.00	.00	993.00	84.08	.00	252.24	25
5110.235	Fringe benefits ST disability Insurance	1,392.00	.00	1,392.00	117.89	.00	353.67	25
5110.240	Fringe benefits Workers compensation Insurance	322.00	.00	322.00	26.83	.00	80.49	25
5110.300	Fringe benefits Retirement	16,977.00	.00	16,977.00	1,286.15	.00	3,770.00	22
5110 - Fringe benefits Totals		\$88,826.00	\$0.00	\$88,826.00	\$5,053.53	\$0.00	\$19,518.49	22%
5300	Supplies							
5300	Supplies	1,980.00	.00	1,980.00	183.12	.00	183.12	9
5300.001	Supplies Office	6,537.00	.00	6,537.00	896.67	.00	1,142.31	17
5300.004	Supplies Postage	29,000.00	.00	29,000.00	2,641.78	.00	3,874.37	13
5300 - Supplies Totals		\$37,517.00	\$0.00	\$37,517.00	\$3,721.57	\$0.00	\$5,199.80	14%



Treasurer's Budget Performance Report

Date Range 01/01/19 - 03/31/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
5304	Printing							
5304.100	Printing Forms	11,362.00	.00	11,362.00	.00	.00	.00	0
	5304 - Printing Totals	\$11,362.00	\$0.00	\$11,362.00	\$0.00	\$0.00	\$0.00	0%
5305	Dues and memberships	125.00	.00	125.00	.00	.00	100.00	80
5306	Maintenance agreement							
5306.100	Maintenance agreement Software	2,294.00	.00	2,294.00	.00	.00	182.91	8
	5306 - Maintenance agreement Totals	\$2,294.00	\$0.00	\$2,294.00	\$0.00	\$0.00	\$182.91	8%
5307	Repairs and maintenance							
5307.100	Repairs and maintenance Equipment	1,200.00	.00	1,200.00	.00	.00	169.74	14
	5307 - Repairs and maintenance Totals	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$169.74	14%
5310	Advertising and public notice	6,000.00	.00	6,000.00	562.30	.00	5,005.92	83
5330	Books, periodicals, subscription	320.00	.00	320.00	.00	.00	.00	0
5340	Travel and training	1,000.00	.00	1,000.00	.00	.00	.00	0
5390	Miscellaneous	1,000.00	.00	1,000.00	50.00	.00	150.00	15
5392	Service fees	113,000.00	.00	113,000.00	5,770.17	.00	14,509.06	13
5410	Insurance							
5410.400	Insurance Bond	650.00	.00	650.00	.00	.00	866.25	133
	5410 - Insurance Totals	\$650.00	\$0.00	\$650.00	\$0.00	\$0.00	\$866.25	133%
5601	Intra-county expense							
5601.100	Intra-county expense Technology services	42,956.00	.00	42,956.00	5,118.25	.00	16,919.70	39
5601.200	Intra-county expense Insurance	3,070.00	.00	3,070.00	255.83	.00	767.49	25
5601.300	Intra-county expense Other departmental	1,510.00	.00	1,510.00	.00	.00	.00	0
5601.350	Intra-county expense Highway	1,000.00	.00	1,000.00	.00	.00	.00	0
5601.400	Intra-county expense Copy center	1,000.00	.00	1,000.00	.00	.00	86.26	9
5601.450	Intra-county expense Departmental copiers	469.00	.00	469.00	39.08	.00	117.24	25
5601.550	Intra-county expense Document center	7,593.00	.00	7,593.00	.00	.00	1,751.40	23
	5601 - Intra-county expense Totals	\$57,598.00	\$0.00	\$57,598.00	\$5,413.16	\$0.00	\$19,642.09	34%
5700	Contracted services	44,719.00	.00	44,719.00	2,290.00	25,010.00	6,990.00	72
5810	Tax deed	60,000.00	.00	60,000.00	118.20	.00	6,717.30	11

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Treasurer's Budget Performance Report

Date Range 01/01/19 - 03/31/19
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
5815	Tax refund							
5815.100	Tax refund Personal property	6,000.00	.00	6,000.00	.00	.00	.00	0
5815.110	Tax refund Real estate property	2,000.00	.00	2,000.00	.00	.00	.00	0
	5815 - Tax refund Totals	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	0%
5835	Soil testing	2,500.00	.00	2,500.00	.00	.00	2,856.70	114
	001 - General Totals	\$705,255.00	\$0.00	\$705,255.00	\$42,615.15	\$25,010.00	\$145,188.20	24%
	080 - Treasurer Totals	\$705,255.00	\$0.00	\$705,255.00	\$42,615.15	\$25,010.00	\$145,188.20	24%
	EXPENSE TOTALS	\$705,255.00	\$0.00	\$705,255.00	\$42,615.15	\$25,010.00	\$145,188.20	24%
Fund 100 - General Fund Totals								
	REVENUE TOTALS	696,255.00	.00	696,255.00	515,867.53	.00	728,942.23	105%
	EXPENSE TOTALS	705,255.00	.00	705,255.00	42,615.15	25,010.00	145,188.20	24%
	Fund 100 - General Fund Totals	(\$9,000.00)	\$0.00	(\$9,000.00)	\$473,252.38	(\$25,010.00)	\$583,754.03	
	Grand Totals							
	REVENUE TOTALS	696,255.00	.00	696,255.00	515,867.53	.00	728,942.23	105%
	EXPENSE TOTALS	705,255.00	.00	705,255.00	42,615.15	25,010.00	145,188.20	24%
	Grand Totals	(\$9,000.00)	\$0.00	(\$9,000.00)	\$473,252.38	(\$25,010.00)	\$583,754.03	

Brown County Administration
Budget Status Report
For period ended 2/28/2019
Unaudited

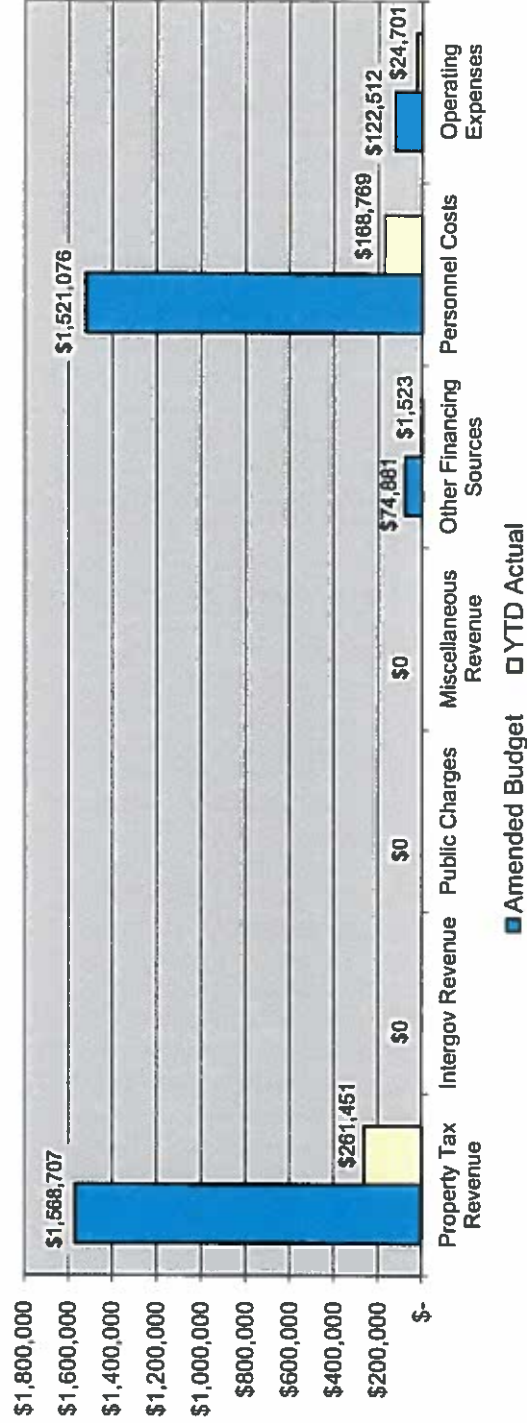
	Amended Budget	YTD Actual	% of Budget
Property Tax Revenue	\$ 1,568,707	\$ 261,451	17%
Intergov Revenue	\$ -	\$ -	0%
Public Charges	\$ -	\$ -	0%
Miscellaneous Revenue	\$ -	\$ -	0%
Other Financing Sources	\$ 74,881	\$ 1,523	2%
Personnel Costs	\$ 1,521,076	\$ 168,769	11%
Operating Expenses	\$ 122,512	\$ 24,701	20%

HIGHLIGHTS:

Revenues: Other financing sources are trending below budgeted amounts as the two vacant positions mentioned below are funded by other financing sources. All other revenues are trending as expected.

Expenses: Personnel costs are lower due to vacancies of two positions. Operating expenses are trending higher than expected due to high TS chargebacks in the month of February seemingly related to a large encumbrance in the TS budget. This will likely be the case in the month of March as well.

Administration - February 28, 2019
Unaudited





Budget by Account Classification Report

Through 2/28/19 **UNAUDITED**
Prior Fiscal Year Activity Included-Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 100 - General Fund									
REVENUE									
Property taxes	1,568,707.00	.00	1,568,707.00	130,725.58	.00	261,451.16	1,307,255.84	17	220,696.00
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Public Charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	74,881.00	.00	74,881.00	1,091.05	.00	1,523.30	73,357.70	2	14,990.00
REVENUE TOTALS	\$1,643,588.00	\$0.00	\$1,643,588.00	\$131,816.63	\$0.00	\$262,974.46	\$1,380,613.54	16%	\$235,686.00
EXPENSE									
Personnel Costs	1,521,076.00	.00	1,521,076.00	86,201.50	.00	168,768.52	1,352,307.48	11	163,072.92
Operating Expenses	122,512.00	.00	122,512.00	12,903.22	2,220.00	24,700.58	95,591.42	22	23,816.65
EXPENSE TOTALS	\$1,643,588.00	\$0.00	\$1,643,588.00	\$99,104.72	\$2,220.00	\$193,469.10	\$1,447,898.90	12%	\$186,889.57
Fund 100 - General Fund Totals									
REVENUE TOTALS	1,643,588.00	.00	1,643,588.00	131,816.63	.00	262,974.46	1,380,613.54	16%	235,686.00
EXPENSE TOTALS	1,643,588.00	.00	1,643,588.00	99,104.72	2,220.00	193,469.10	1,447,898.90	12%	186,889.57
Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	\$32,711.91	(\$2,220.00)	\$69,505.36	(\$67,285.36)		\$48,796.43
Grand Totals									
REVENUE TOTALS	1,643,588.00	.00	1,643,588.00	131,816.63	.00	262,974.46	1,380,613.54	16%	235,686.00
EXPENSE TOTALS	1,643,588.00	.00	1,643,588.00	99,104.72	2,220.00	193,469.10	1,447,898.90	12%	186,889.57
Grand Totals	\$0.00	\$0.00	\$0.00	\$32,711.91	(\$2,220.00)	\$69,505.36	(\$67,285.36)		\$48,796.43

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May 15, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

2018 BALANCED BUDGET ADJUSTMENT

WHEREAS, although both levy and non-levy funded departments had favorable budget variances, there were certain overdrafts and shortfalls in various departmental budgets for 2018; and

WHEREAS, this resolution is necessary to ensure activities are appropriated and accounted for properly, and this resolution has been approved of and recommended by the oversight committees; and

WHEREAS, these overdrafts and shortfalls for the levy funded departments are summarized below:

Surplus (Deficit)

- | | |
|------------|--|
| (\$6,837) | <u>Circuit Courts</u>
Juror costs, subscriptions, and health insurance costs were about \$52,000, \$11,000, and \$9,000 over budget, respectively, partially offset by capital outlay, repairs and maintenance, and wages that were \$23,000, \$22,000, and \$16,000 under budget, respectively. |
| (\$96,826) | <u>Clerk of Courts</u>
Guardian ad Litem revenues and bail forfeitures were each about \$77,000 under budgeted amounts, offset by Guardian ad Litem expenses that were \$58,000 under budget. |
| (\$87,028) | <u>Public Works – Facility Management</u>
Overtime was about \$18,000 over budget. Further, \$70,000 of revenue was recorded for a settlement related to the Courthouse Dome, but this work was not completed in 2018. These funds will be carried over to 2019, resulting in the additional deficit. |
| (\$17,550) | <u>Museum</u>
Personnel expenses exceeded budget by \$16,500, primarily because employee insurance elections resulted in health and dental insurance expenses that were \$13,500 over budget. Also, expenses related to the 200 th anniversary activities were about \$5,600 over budget. |

(\$916,557) Sheriff

Personnel costs were \$1.3 million over budget, partially offset by additional revenue items. Overtime and related additional pay items (call-in, court, comp time payout, etc.) were \$845,000 over budget. Regular pay exceeded budget, at least partially because jailors were required to work hours in excess of the base shift hours used to prepare their budget, which resulted in an additional \$140,000 of expense. These differences in wages resulted in fringe benefits that exceeded budget by \$178,000. Further, the expense of Sheriff employees that retired at the end of 2018 was about \$107,000 higher than expected.

WHEREAS, it is necessary to make appropriations from their applicable fund balances to cover these various departmental deficits in order to balance these budgets for the past year; and

WHEREAS, the Liability Insurance Fund (751) has a negative unrestricted equity balance of (\$328,289), and current accounting standards allow for internal service funds to have negative unrestricted equity and thus no transfers are required from the General Fund to this internal service funds; and

WHEREAS, current accounting standards require that Brown County recognize its proportionate share of the Wisconsin Retirement's System's (WRS) Net Pension Liability, Pension Plan Expenses, and Deferred Inflows/Outflows of Resources; and

WHEREAS, the Wisconsin Legislative Audit Bureau released their audit report of the WRS Schedule of Employer Allocations for the year ended 12/31/17 on 10/5/2018; and

WHEREAS, the proprietary and internal service funds for Brown County are required to record pension related expenses of \$428,343 during calendar year 2018; and

WHEREAS, the HHS-Community Treatment Center Fund (630) has as a negative unrestricted equity balance of (\$746,459), primarily because about \$1 million of the equity balance was restricted for the pension, and current accounting standards allow for proprietary funds to have a negative unrestricted equity balance and thus no transfers are required from the General Fund for this proprietary fund.

NOW, THEREFORE BE IT RESOLVED by the Brown County Board of Supervisors that there be appropriated from the General Fund and placed in the 2018 departmental budget the following amounts:

Circuit Courts	6,837
Clerk of Courts	96,826
Public Works – Facility Management	87,028
Museum	17,550
Sheriff	916,557; and

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors that there be appropriated for the proprietary and internal service funds and placed in the 2018 department budget the total of \$428,343 for pension related activity.

Respectfully submitted,

ADMINISTRATION COMMITTEE
EDUCATION AND RECREATION
COMMITTEE
EXECUTIVE COMMITTEE
HUMAN SERVICES COMMITTEE
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
PUBLIC SAFETY COMMITTEE

Approved by:

Troy Streckenbach
COUNTY EXECUTIVE

Date signed: _____

19-038R

Authorized by: Administration

Final Draft Approved by: Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund. This resolution balances general fund budgets that exceed budgeted amounts, and makes required accounting adjustments for Liability Insurance and WRS net pension liabilities. In 2018, the General Fund increased by \$2.8 million, bringing the total General Fund to \$36.8 million. Restricted General Fund went from \$11 million to \$10 million, and Unrestricted went from \$23 million to \$26 million. This does not include the \$3 million Green Bay Packaging expense, which would bring the Unrestricted General Fund roughly back to 2017 levels of \$23 million.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**DATE:** 4/16/19**REQUEST TO:** Human Services, Education & Recreation, Planning Development & Transportation, Administration, Public Safety, & Executive Committees**MEETING DATES:** 4/24/19, 4/25/19, 4/29/19, 5/1/19, 5/1/19, and 5/6/19, respectively**REQUEST FROM:** Chad Weininger
Department of Administration Director**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance**TITLE:** 2018 Budget Overdraft and Shortfall Appropriations**ISSUE/BACKGROUND INFORMATION:**

Attached is the resolution to appropriate additional funds for 2018 departmental budgetary shortfall.

- The following departments require additional appropriations from the General Fund to cover the deficits:
 - Circuit Courts
 - Clerk of Courts
 - Public Works-Facility Management
 - Museum
 - Sheriff
- The following proprietary and internal service funds budgets are increased for pension activity:
 - 610 Airport
 - 620 Golf Course
 - 630 HHS—Community Treatment Center
 - 640 NEW Zoo
 - 643 Adventure Park
 - 650 Port
 - 655 Resource Recovery
 - 660 Highway
 - 710 Technology Services
 - 730 Copy and Document Center

ACTION REQUESTED:

Please approve the attached resolution to authorize additional appropriations for 2018 overdrafts and shortfalls.

FISCAL IMPACT:**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? See Attached Resolution
2. Is it currently budgeted? ☐ Yes ☒ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

2018 BUDGET ADJUSTMENT LOG

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION/ DATE	BOARD APPL. REQ'D?	BOARD ACTION/DATE
18-150	4/15/19	HHS-CTC	To adjust budget for the following CTC to Community Services year-end transfers: 1) return of funds transferred in 2015 from Community Services to CTC, and 2) transfer of allocated costs from Community Services payroll to CTC for shared positions including Executive Director, Finance Manager, Purchasing and Accounts Payable. These additional transfer costs are offset by an unanticipated CTC prior year settlement in 2018 for State Supplemental Nursing Home payments and higher than anticipated Hospital revenues. Fiscal Impact: \$562,874	7	4/15/19	Y	HS 4/24 CB 5/15 Emld Dept 4/15/19

2019 BUDGET ADJUSTMENT LOG

19-032	3/26/19	LIBRARY	Reallocate a portion of 2019 Fund Balance, attributable to 2018 one time Earnings and Fringe surplus of \$235,892, for the purchase of a failing Air Cooled Chiller at Weyers-Hillard Library (\$59,244), a Transit 250 Cargo Van to replace 17 year old Maintenance van in need of repairs (\$28,281), a Direct Digital Controller servicing all locations due to incompatibility with Windows 10 upgrade (\$44,922), five replacement Self-Checks (three at Weyers-Hillard and two at Kress Family Library) due to incompatibility with Windows 10 upgrade (\$46,559). Fiscal Impact: \$179,006	8	N/A	N	Library Board
19-033	3/28/19	SHERIFF	This 2019 budget adjustment is to increase grant revenue and related Supplies, Equipment and Outlay expenses to participate in a Law Enforcement Drug Trafficking Response grant through Wis. Dept. of Justice (2018-DT-01-15136). The grant provides funds for the purchase of a cover/multi-purpose vehicle and various surveillance equipment items and audio/video recording devices. There is no local match required for this grant. Fiscal Impact: \$50,000	7	3/28/19	Y	PS 5/1 CB 5/15 Emld Dept 3/28/19
19-034	4/1/19	PW-HWY	2019 - To better track compliance with the use of Bridge Aid funds levied separately, Highway is splitting the Construction expense account into 6182.200 Construction Highway and 6182.210 Construction Bridge Aid. The Bridge Aid funds shown in the 2019 budget will be moved to this new account accordingly. Fiscal Impact: \$0	1	N/A	N	Emld Dept

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION/ DATE	BOARD APPL. REQ'D?	BOARD ACTION/DATE
19-035	4/15	HHS-CS	Monthly bank fees for the large Rep Payee custodial account have historically been netted against revenue from clients, but should be recorded separately as expense. 2019 budgeted revenues were understated because of this by approximately \$950 per month or \$11,400 annually. Fiscal Impact \$11,400	2	4/15/19	N	Emld Dept 4/15/19
19-036	4/15	COUNTY CLERK	The County Clerk's Office would like to begin the process of moving from the filing of hard copy documents to storing them in electronic format. This initial investment of \$7,000 will provide sayings in supplies and storage while improving usability of people searching records. Contingency Fund Balance: \$300,000 Fiscal Impact: \$0	6	4/16/19	Y	AD 5/1 CB 5/15 Emld Dept 4/16/19
19-038	4/17	ADMIN	This budget adjustment is to correct the 2019 carryover estimates presented to the County Board to agree to actual available funds. *Because all highway capital project activity first runs through the Highway 660 Enterprise fund, the budget in this fund must also be adjusted for the capital projects carried in to 2019 from 2018. Fiscal Impact: See attached	2	N/A	N	Emld Dept 4/23/19

DEPARTMENT OF ADMINISTRATION

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

CHAD WEININGER

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: www.co.brown.wi.us

DIRECTOR

April 23, 2019

Committee Date:
May 1, 2019

TO: Administration Committee

FROM: Chad Weinger
Director of Administration

SUBJECT: March/April Director's Report

I. Risk & Purchasing Department

Claims for March-April: Two (2) claims filed since last report. One (1) claim for damage to a driveway on a county road due to excessive water coming over the ditch during spring melting. One (1) claim for damage to a mailbox that was hit by a snowplow.

Incidents: Five (5) incidents were noted since the last report. One (1) slip and fall incident involving an ADRC volunteer. One (1) slip and fall at the ADRC by a customer in the dining area. One (1) slip and fall in the Ashwaubenon Library. One (1) inmate complained of the Jail improperly charging his housing costs. One (1) incident where a County vehicle was rear-ended by another driver, no injuries.

Lawsuits: No new lawsuits. One (1) lawsuit was dismissed. One (1) lawsuit was settled.

Grievances: None.

Purchasing: Purchasing published/completed (5) RFQs & (1) RFB.

II. Finance Department

2018 Financial Statements: We preliminarily closed 2018 and began preparing for the audit to begin April 29. Fieldwork is scheduled for 2 weeks.

2020 Budget: Meetings have been scheduled for Departmental presentations as part of the budget process. Now that 2018 is closed, Finance has been preparing and sending reports to our consultant, who will be on site the week of April 22 to prepare the cost allocation plan.

2018 Budget: Based on the unaudited figures available, levy-funded Departments overall came in under budget for 2018.

III. Tax Increment Finance District
Village of Howard.

IV. New World ERP (Logos)/Kronos Projects Update

We are in the process of upgrading both the hardware and software for our Financial Systems – both the system for Brown County and the system for ADRC.

- The ADRC upgrade is scheduled for Tuesday evening, April 16.
- We are finishing up the testing for the Brown County environment and this upgrade will be scheduled in the next few weeks. This upgrade needed to be coordinated with the Username migration from last_fm to first.last Project, which is currently being implemented.

We have installed New World ERP (Logos) eSuite in our test environment. eSuite allows employees to access their pay data online and make payroll-related change requests electronically. Testing of this continues and Payroll will be training employees and determining an implementation schedule.

V. 2019 Contingency Fund Usage

Starting Balance	\$300,000
Usage to date	<u>-\$ 0</u>
Balance	\$300,000

VI. Other

If you have any questions, please feel free to contact me at 920-448-4035.

cc: Troy Streckenbach – County Executive

Room Tax Analysis

Analysis of 2019 vs 2018 - Room Tax Data from Associated Bank's Report

	Deposits Made by Munis - Based on Actual Dates Deposited with Associated Bank		Month to Month Change 19 vs. 18		Year to Date Change 19 vs. 18	
	2018	2019	Dollar	Percent	Dollar	Percent
January (December Room Tax)	478,587.50	578,893.15	100,305.65	20.96%	100,305.65	20.96%
February (January Room Tax)	279,033.37	293,035.89	14,002.52	5.02%	114,308.17	15.09%
March (February Room Tax)	336,727.03	343,676.86	6,949.83	2.06%	121,258.00	11.08%
April (March Room Tax)	424,232.77	-	(424,232.77)	-100.00%	(302,974.77)	-19.95%
May (April Room Tax)	431,010.77	-	(431,010.77)	-100.00%	(733,985.54)	-37.65%
June (May Room Tax)	464,200.96	-	(464,200.96)	-100.00%	(1,198,186.50)	-49.64%
July (June Room Tax)	511,572.94	-	(511,572.94)	-100.00%	(1,709,759.44)	-58.45%
August (July Room Tax)	683,069.61	-	(683,069.61)	-100.00%	(2,392,829.05)	-66.31%
September (August Room Tax)	644,153.08	-	(644,153.08)	-100.00%	(3,036,982.13)	-71.41%
October (September Room Tax)	811,342.54	-	(811,342.54)	-100.00%	(3,848,324.67)	-75.99%
November (October Room Tax)	689,498.80	-	(689,498.80)	-100.00%	(4,537,823.47)	-78.87%
December (November Room Tax)	454,687.82	-	(454,687.82)	-100.00%	(4,992,511.29)	-80.42%
	6,208,117.19	1,215,605.90				

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

April 23, 2019

Committee Date:
May 1, 2019

TO: Administration Committee

FROM: C. Weininger
Director of Administration

SUBJECT: April Director's Report

I. HR Internal Training

Two employees from the Generalist team will be attending 'HR Internal Investigations' training being held at UW-Milwaukee to be versed on best practices and to solidify a policy.

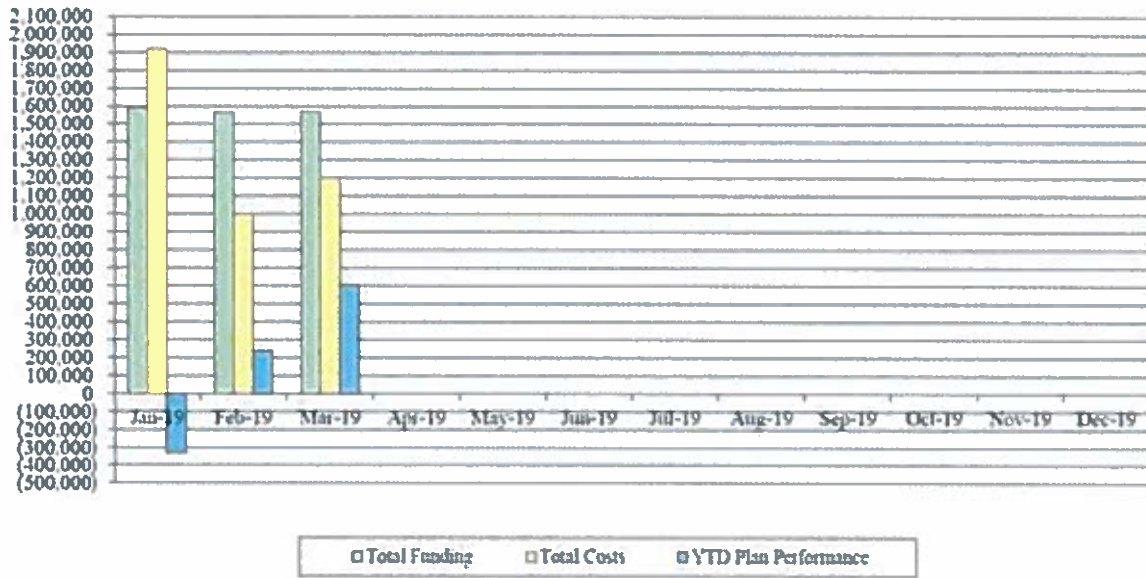
II. Position Budgeting

HR and Administration will begin creating the 2020 salary summaries to be sent out to departments to assist with decision making for the next budget.

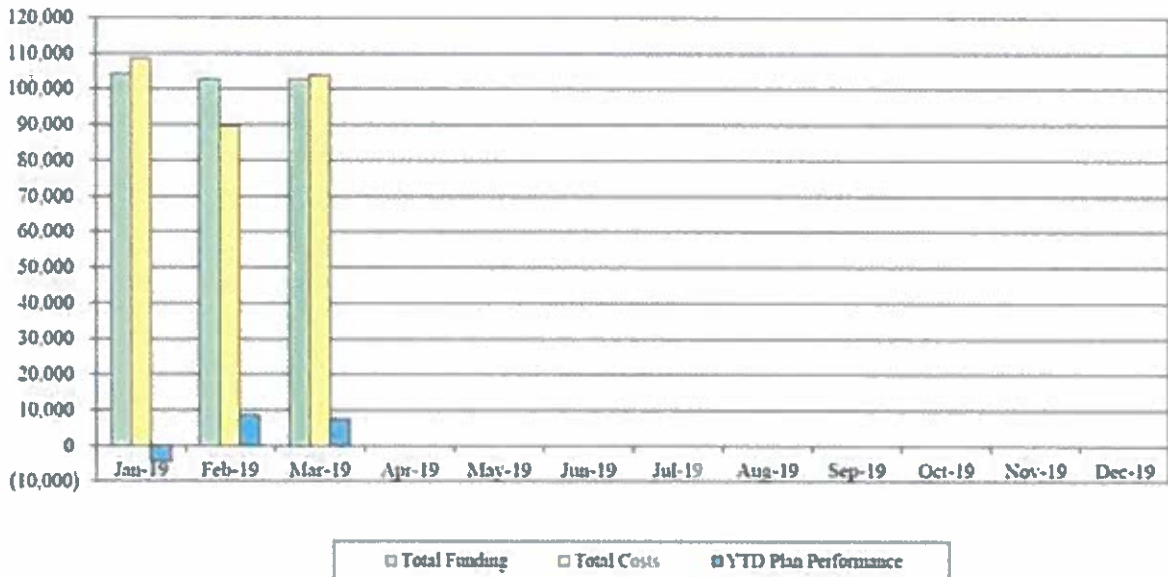
III. Benefits

- We plan on allowing employees to make an additional deduction for after-tax contributions to their WRS account while actively employed at Brown County. The amount is subject to limitations under federal tax law IRS section 415(c).
- Higher prescription drug costs in March were offset by the 2018 3Q rebate of \$164,300.00.
- We are seeing a slight seasonal downshift in total member enrollment. Enrollment should return to normal levels within the next 2-3 months.
- Bellin is working to find alternate locations for their FastCare locations located in Shopko stores. Bellin Health FastCare in Marinette is moving from the Shopko store on April 19th to 3200 Shore Drive, Marinette. FastCare Green Bay locations are still situated in the Shopko stores as of now.

Medical Summary Graph



Dental Summary Graph



IV. Recruitment

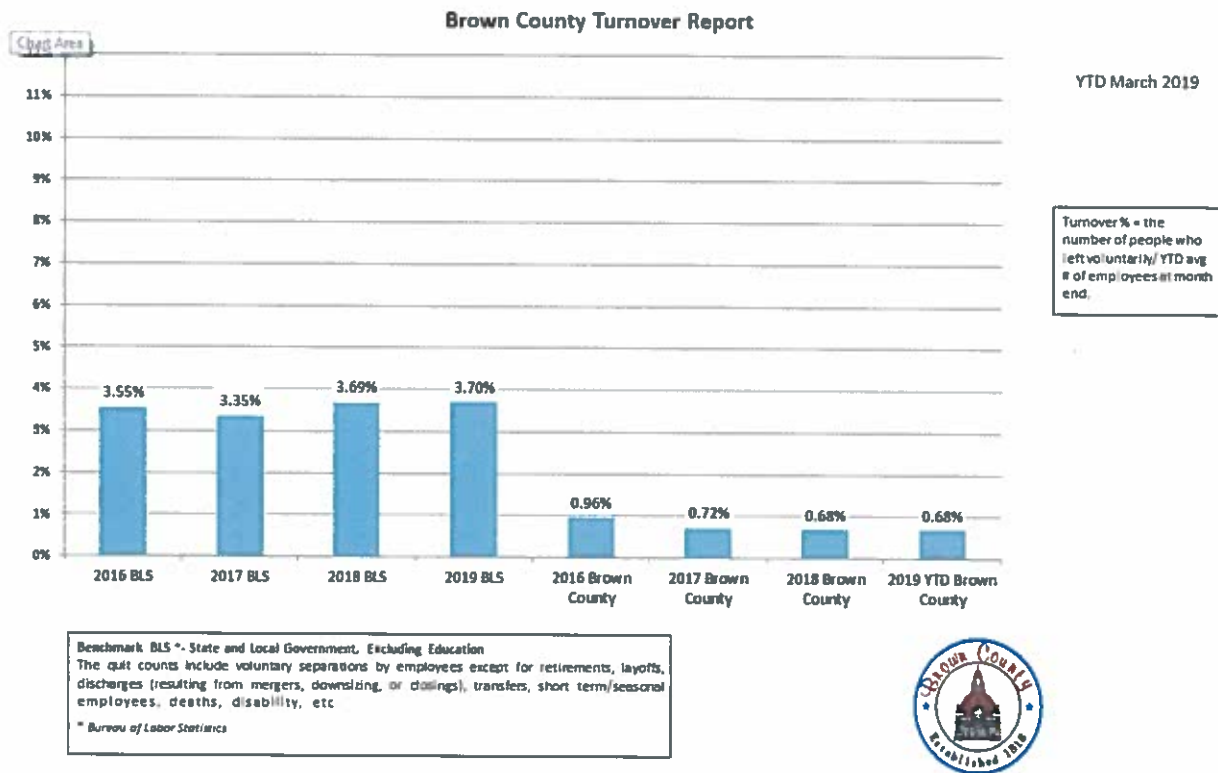
Recruitment Report

As of 4/16/2019

<u>Department</u>	<u>Title</u>	<u># of Vacancies</u>	<u>FT, PT, On Call</u>
Airport	Financial Specialist	1	FT
District Attorney	Victim/Witness Assistant Program Specialist	1	FT
Golf Course	Seasonal Golf Course Worker	2	LTE
HHS-Community Services	Clerk II: Economic Support	1	FT
HHS-Community Services	Economic Support Specialist	2	FT
HHS-Community Services	AODA Counselor	1	FT
HHS-Community Services	Social Services Aide I: Birth to 3	1	PT
HHS-Community Services	TAD/CJCC Supervisor	1	FT
HHS-CTC	Advanced Practice Nurse Prescriber	1	FT
HHS-CTC	Certified Nursing Assistant (CNA)	1	FT
HHS-CTC	CNA - Part-Time	3	PT
HHS-CTC	Cook (Part-Time)	1	PT
HHS-CTC	Food Service Worker - Part Time	2	PT
HHS-CTC	LPN - Part-Time	1	PT
HHS-CTC	RN	1	FT
HHS-CTC	RN - Part Time	3	PT
HHS-Health	Health Aide	1	FT
HHS-Health	Public Health Sanitarian	1	FT
Port & Resource Recovery	Resource Recovery Associate	2	FT
Public Works - Facilities	Housekeeper	1	FT
Public Works - Facilities	Summer Housekeeper	1	LTE
Public Works - Highway	Senior Civil Engineer	1	FT
Public Works - Highway	Highway Mechanic	1	FT
Public Works - Highway	LTE Highway Maintenance Worker	4	LTE
Public Works - Highway	Summer Help - Public Works	3	LTE
Sheriff	Correctional Officer	5	FT
Sheriff	Crime Analyst	1	FT
Sheriff	Patrol Officer	5	FT
Technology Services	Enterprise System Analyst II (Apps)	1	FT
UW Extension	LTE - Invasive Species Aide	1	LTE
Zoo & Park Management - Parks	Park Seasonals ALL	3	LTE
Zoo & Park Management - Parks	Seasonal Office Assistant	1	LTE
Zoo & Park Management - Zoo	Adventure Guide	2	LTE
Zoo & Park Management - Zoo	LTE-Summer Employee	2	LTE
Zoo & Park Management - Zoo	seasonal maintenance worker	1	LTE

V. Staffing Levels

Turnover:



BROWN COUNTY TURNOVER REPORT

March 19

ID#	DATE	STATUS	POSITION	DEPT
1	3/1/19	FT	Social Worker/CM-CPS	HHS
2	3/4/19	LTE	REHIRE Seasonal Employee	Golf Course
3	3/4/19	LTE	REHIRE Seasonal Employee	Golf Course
4	3/18/19	FT	Court Commissioner	Circuit Court
5	3/4/19	FT	Facility Manager	PW-Facilities
6	3/7/19	O/C	C N A	HHS-CTC
7	3/11/19	FT	Clerk/ Typist I (File Clerk)	Child Support
8	3/7/19	FT	C N A	HHS-CTC
9	3/1/19	O/C	Youth Support Specialist	HHS- Shelter care
10	3/7/19	FT	Telecommunication Operator 1	Public Safety
11	3/7/19	FT	Telecommunication Operator 1	Public Safety
12	3/7/19	O/C	REHIRE RN	HHS-CTC
13	3/25/19	LTE	Assistant Zoo Educator	Zoo
14	3/4/19	PT 53	Library Maintenance Worker	Library
15	3/7/19	O/C	REHIRE LPN	HHS-CTC
16	3/18/19	FT	Social Worker/CM	HHS
17	3/25/19	FT	Clerk/Typist II	DA
18	3/18/19	FT	Planner 1- Housing	PALS
19	3/11/19	FT	Maintenance Mechanic	Airport
20	3/7/19	FT	C N A	HHS-CTC
21	3/11/19	FT	Correctional Officer	Sherrif
22	3/11/19	FT	Clerk II- Economic Support	HHS
22	3/11/19	LTE	REHIRE Telecommunication Operator	Public Safety
23	3/4/19	PT	REHIRE Substitute Aide	Syble Hopp

	TERM	STATUS	RSN	POSITION	DEPT	COMMENTS:	TALLY:
1	3/1/19	FT	RT	Secretary II	Sheriff	Retirement	2
2	3/8/19	FT	RT	Patrol Officer	Sheriff	Personal Reasons	4
3	3/1/19	FT	VR	DTF intelligence	Sheriff	Other Job Offer	2
4	3/4/19	FT	VR	Health Aide Bilingual	HHS-Health	Not A Good Fit	2
5	3/15/19	FT	VR	Correctional Officer	Sheriff	None Given	10
6	3/3/19	O/C	VR	LPN	HHS-CTC	End of assignment	1
7	3/15/19	FT	VR	Clerk III/Data Control	HHS		
8	3/8/19	FT	VR	Public Health Sanitarian II	HHS-Health	YTD Applications	
9	3/22/19	FT	VR	Social Worker/CM	HHS	YTD Requisitions	
10	3/26/19	FT	VR	Economic Support Specialist	HHS	Applications per Req (2018)	
11	3/5/19	FT	VR	Economic Support Specialist	HHS		
12	3/8/19	FT	VR	Health Aide	HHS-Health		
13	3/12/19	FT	VR	Social Worker/CM	HHS		
14	3/15/19	FT	VR	Special Prosecutor	DA		
15	3/14/19	LTE	VR	Medical Examiner Investigator	Medical Examiner		
16	3/18/19	LTE	VR	Extra Help	DA		
17	3/22/19	PT		Telecommunication Operator	Public Safety		
18	3/26/19	FT	VR	public Health Nurse	HHS-Health		
19	3/25/19	FT		AODA Counselor	HHS-CTC		
20	3/12/19	O/C	VR	O/C Charge Nurse	HHS-CTC		
21	3/29/19	FT	VR	Court Commissioner	Circuit Courts		

TRANS	STATUS	POSITION	DEPT	STATUS	POSITION	DEPT
1	3/4/2019	Economic Support Specialist 140 401 076	HHS	FT	Human Resources Associate 107 100 064	HR
2	3/5/2019	Social Worker/CM 178 630 076	HHS	FT	Social Worker/CM 207 630 076	HHS
3	3/10/2019	Child Support Clerk 101 070 017	Child Support	FT	Enforcement Specialist 116 280 017	Child Support
4	3/5/2019	Telecommunication Operator 137 761 013	Public Safety	FT	Telecommunication Lead Operator 103 760 013	Public Safety
5	3/12/2019	Telecommunication Operator 150 761 013	Public Safety	FT	Telecommunication Lead Operator 137 761 013	Public Safety
7	3/24/2019	LPN	CTC	O/C	RN	CTC
8	3/27/19	Charge RN	CTC	O/C	RN	CTC

VI. Budget:



Budget by Organization Report

Through 02/28/19
Unaudited Prior Fiscal Year Activity Included
Detail Listing

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund 100 - General Fund									
REVENUE									
Department 064 - Human Resources									
Division 001 - General									
Property Taxes	\$91,563.00	.00	\$91,563.00	78,296.92	.00	156,929.84	782,969.16	17	1,362,599.00
Public Charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Maculature Revenue	2,000.00	.00	2,000.00	168.00	.00	336.00	1,664.00	17	2,145.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	1,849.00
Division 001 - General Totals	\$94,1563.00	\$0.00	\$94,1563.00	\$78,464.92	\$0.00	\$156,929.84	\$784,633.16	17%	\$1,368,593.00
Department 064 - Human Resources Totals	\$94,1563.00	\$0.00	\$94,1563.00	\$78,464.92	\$0.00	\$156,929.84	\$784,633.16	17%	\$1,368,593.00
REVENUE TOTALS	\$94,1563.00	\$0.00	\$94,1563.00	\$78,464.92	\$0.00	\$156,929.84	\$784,633.16	17%	\$1,368,593.00
EXPENSE									
Department 064 - Human Resources									
Division 001 - General									
Personnel Costs	669,168.00	.00	669,168.00	60,338.60	.00	122,862.07	\$46,305.93	18	907,499.73
Operating Expenses	272,395.00	.00	272,395.00	14,579.68	2,228.00	41,503.38	228,671.62	16	221,525.23
Division 001 - General Totals	\$941,563.00	\$0.00	\$941,563.00	\$74,918.28	\$2,228.00	\$164,365.45	\$774,977.55	18%	\$1,130,984.96
Department 064 - Human Resources Totals	\$941,563.00	\$0.00	\$941,563.00	\$74,918.28	\$2,228.00	\$164,365.45	\$774,977.55	18%	\$1,130,984.96
EXPENSE TOTALS	\$941,563.00	\$0.00	\$941,563.00	\$74,918.28	\$2,228.00	\$164,365.45	\$774,977.55	18%	\$1,130,984.96
Fund 100 - General Fund Totals									
REVENUE TOTALS	\$941,563.00	\$0.00	\$941,563.00	\$78,464.92	\$0.00	\$156,929.84	\$784,633.16	17%	\$1,368,593.00
EXPENSE TOTALS	\$941,563.00	\$0.00	\$941,563.00	\$74,918.28	\$2,228.00	\$164,365.45	\$774,977.55	18%	\$1,130,984.96
Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	\$3,546.64	(\$2,228.00)	(\$7,435.61)	\$5,655.61		\$237,608.04
Grand Totals									
REVENUE TOTALS	\$941,563.00	\$0.00	\$941,563.00	\$78,464.92	\$0.00	\$156,929.84	\$784,633.16	17%	\$1,368,593.00
EXPENSE TOTALS	\$941,563.00	\$0.00	\$941,563.00	\$74,918.28	\$2,228.00	\$164,365.45	\$774,977.55	18%	\$1,130,984.96
Grand Totals	\$0.00	\$0.00	\$0.00	\$3,546.64	(\$2,228.00)	(\$7,435.61)	\$5,655.61		\$237,608.04

VII. Other:

If you have any questions, please feel free to contact me at 920-448-4035.

cc: Troy Streckenbach – County Executive